

CERTIFICATE OF EMPLOYMENT

To Whom It May Concern:

This is to certify that according to the records of this office, **Ms. Ruth Lene E. Valenzona** is employed as Job Order status of the following dates at Visayas State University Main Campus, Baybay City Leyte.

Covered dates	Designation	Department/Office
August 15, 2016 – October 31, 2016	Encoder	Department of Biological Sciences
November 1, 2016 – December 31, 2016	Encoder	Office of Vice President & Academic Affairs
January 1, 2017 – present	Laboratory Aide	Department of Biological Sciences

This certification is issued upon the request of Ms. Valenzona for employment purposes.

Issued on August 11, 2025 at VSU, Visca, City of Baybay, Leyte.


LUVILLA G. ALCOBER
Head, RSPPRO

OR No. 0725486
Date Issued: August 11, 2025



**RECRUITMENT, SELECTION, PLACEMENT AND
PERSONNEL RECORDS OFFICE**
Visayas State University, Baybay City, Leyte
Email: odahrd@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1060



Management
System
ISO 9001:2015
www.tuv.com
ID 9108658749



Page 1 of 1
FM-VSU-04
V4 01-23-2025
No. 004-25-487