

Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
(Baybay City, Leyte)

July 1, 2019

APPOINTMENT
Academic Year 2019 - 2020

Miss Tracie B. Ranez
College Faculty
FCIC, Baybay City, Leyte

Dear Miss Ranez,

You are hereby appointed as College Faculty Part-time of the Franciscan College of
(Position Title) (Status)
the Immaculate Conception, Baybay, Leyte, Incorporated, College Department, Baybay City, Leyte,
in a term of one (1) academic year (July 1, 2019 to April 30, 2020) effective July 1, 2019.

You perform job functions consistent with the Institution's vision and mission statements, philosophies, and core values, ensure that students similarly espouse and operationalize the vision, mission, and values of the school.

Please see the Dean of the College of Education for your teaching loads and other possible assignments.

Other Conditions:

1. You hereby agree to attend and participate in faculty meetings, in-service trainings, seminars and other faculty development programs required by the school, including school activities/ functions, in order to continually improve and enhance your effectivity as a Teacher of FCIC. This condition will be deductible in proportion to the number of hours the school expects of your presence and participation.
2. You hereby agree to abide by and follow the policies, rules and regulations and carry out the mission and vision of FCIC.
3. Parties finally agree that the provisions of the Faculty Manual are deemed part of this agreement.

This appointment shall be in effect from the date the appointee affixes his/her signature.

Sister M. Maribel Piango, O.S.F.
SISTER M. MARIBEL PIANGO, O.S.F.
School Directress

TIN : 177-251-505-000

Conforme:

MISS TRACIE B. RANEZ
Appointee

Date: July 1, 2019

TIN: 498-823-075

CC: Dean, College of Education
Head for Finance
Head for Human Resources Management and Development

Subscribed and sworn to before me this 29 JUL 2019 day of _____, 2019 at Baybay City,
Leyte, Philippines.

DOC. NO. 1523
PAGE NO. 1
BOOK NO. 8VI
SERIES OF 2019

ATTY. VIVIAN C. ENRINO-VIDALLON
Notary Public
NC. NO. B-17-12-02, Jan. 3, 2018
Until December 31, 2019
Roll No. 62930
PTR NO. 2766228 1/3/18 Baybay City, Leyte
IBP No. 053824 11-07-18 LEYTE
MCLE Compliance No. VI-0014889

Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
Baybay City, Leyte

July 1, 2020

APPOINTMENT
Academic Year 2020 - 2021

Miss Tracie B. Ranez
College Faculty
FCIC, Baybay City, Leyte

Dear Miss Ranez,

You are hereby appointed as College Faculty Part-time of the Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated, College Department, Baybay City, Leyte, in a term of one (1) academic year (August 3, 2020 to May 31, 2021) effective August 3, 2020.

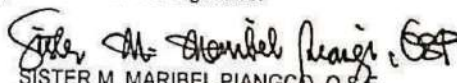
You perform job functions consistent with the Institution's vision and mission statements, philosophies, and core values; ensure that students similarly espouse and operationalize the vision, mission, and values of the school.

Please see the Dean of the College of Education for your teaching loads and other possible assignments.

Other Conditions:

1. You hereby agree to attend and participate in faculty meetings, in-service trainings, seminars and other faculty development programs required by the school, including school activities/functions, in order to continually improve and enhance your effectivity as a Teacher of FCIC. This condition will be deductible in proportion to the number of hours the school expects of your presence and participation.
2. You hereby agree to abide by and follow the policies, rules and regulations and carry out the mission and vision of FCIC.
3. Parties finally agree that the provisions of the Faculty Manual are deemed part of this agreement.

This appointment shall be in effect from the date the appointee affixes her signature.


SISTER M. MARIBEL PIANGO, O.S.F.
President

TIN : 177-251-505-000

Conforme:


TRACIE B. RANEZ
Appointee

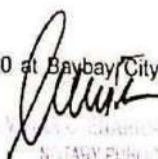
Date: Aug. 3, 2020

TIN: 498-823-075

CC. Dean, College of Education
Head for Finance
Head for Human Resources Management and Development

Subscribed and sworn to before me this 23 SEP 2020 day of _____, 2020 at Baybay City, Leyte, Philippines.

DOC. NO. 496
PAGE NO. 102
BOOK NO. XX
SERIES OF 2020


NOTARY PUBLIC
NO. NO. 8-19-12-01, JANUARY 14, 2020
UNTIL DECEMBER 14, 2021
ROLL NO. 02430
TR. NO. 3762313, 16/2020 BAYBAY CITY, LEYTE
BR. NO. 038870, 11/27/2018 LEYTE
JANUARY 14, 2020



Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
A. Bonifacio St., Baybay City, Leyte

July 26, 2021

APPOINTMENT
Academic Year 2021 - 2022

Miss Tracio B. Ranez
College Faculty
FCIC, Baybay City, Leyte

Dear Miss Ranez,

You are hereby appointed as College Faculty Part-time of the Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated, College Department, Baybay City, Leyte, in a term of one (1) academic year (August 2, 2021 to May 31, 2022), effective August 2, 2021.

You perform job functions consistent with the Institution's vision and mission statements, philosophies, and core values; ensure that students similarly espouse and operationalize the vision, mission, and values of the school.

Please see the Dean of the College of Education for your teaching loads and other possible assignments.

Other Conditions:


1. You hereby agree to attend and participate in faculty meetings, in-service trainings, seminars and other faculty development programs required by the school, including school activities/functions, in order to continually improve and enhance your effectivity as a Teacher of FCIC. This condition will be deductible in proportion to the number of hours the school expects of your presence and participation.
2. You hereby agree to abide by and follow the policies, rules and regulations and carry out the mission and vision of FCIC.
3. Parties finally agree that the provisions of the Faculty Manual are deemed part of this agreement.

This appointment shall be in effect from the date the appointee affixes her signature.


SISTER M. MARIBEL PIANGCO, O.S.F.
President

TIN : 177-251-505-000

Conforms:


TRACIO B. RANEZ
Appointee


Date: 8/19/21

TIN: 498-823-075

CC: Dean, College of Education
Head for Finance
Head for Human Resources Management and Development

Subscribed and sworn to before me this 10 SEP 2021 day of 2021 at Baybay City, Leyte, Philippines.

JOC. NO. 444
PAGE NO. 40
BOOK NO. XXIII
SERIES OF 2021


ATTY. VIVIAN C. ENARRIO-VIDALLON
NOTARY PUBLIC
NC. NO. 8-15-12-01, JANUARY 14, 2020
UNTIL DECEMBER 31, 2021
ROLL NO. 62930
TR NO. 5057869, 10/4/2021, BAYBAY CITY, LEYTE
ISP NO. 134498, 12/11/2020, LEYTE
MCLE COMPLIANCE NO. VI-0014899



Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
A. Bonifacio St., Baybay City, Leyte

July 26, 2022

APPOINTMENT
Academic Year 2022 - 2023

Mrs. Tracie R. Puna
College Faculty
FCIC, Baybay City, Leyte

Dear Mrs. Puna,

You are hereby appointed as College Faculty Part-time of the Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated. College Department, Baybay City, Leyte, in a term of one (1) academic year (August 1, 2022 to May 31, 2023), effective August 1, 2022.

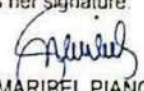
You perform job functions consistent with the Institution's vision and mission statements, philosophies, and core values; ensure that students similarly espouse and operationalize the vision, mission, and values of the school.

Please see the Dean of the College of Education for your teaching loads and other possible assignments.

Other Conditions:


1. You hereby agree to attend and participate in faculty meetings, in-service trainings, seminars and other faculty development programs required by the school, including school activities/functions, in order to continually improve and enhance your effectivity as a Teacher of FCIC. This condition will be deductible in proportion to the number of hours the school expects of your presence and participation.
2. You hereby agree to abide by and follow the policies, rules and regulations and carry out the mission and vision of FCIC.
3. Parties finally agree that the provisions of the Faculty Manual are deemed part of this agreement.

This appointment shall be in effect from the date the appointee affixes her signature.


SISTER M. MARIBEL PIANGCO, O.S.F.
President

TIN : 177-251-505-000

Conforme:


TRACIE R. PUNA, L.P.T.
Appointee

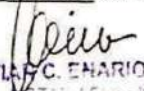
Date: 12/12/2022

TIN: 498-823-075-000

CC. Dean, College of Education
Head for Finance
Head for Human Resources Management and Development

Subscribed and sworn to before me this 31st day of December 2022 at Baybay City, Leyte, Philippines.

JOB. NO. 2574
PAGE NO. 43
BOOK NO. XXVII
SERIES OF 2022


ATTY. VIVIAN C. ENARIO-VIDALLON

NO. NO. 1-177-251-505-000, 2022
UNIT 1, 2023

PTR. NO. 121
CITY, LEYTE
4765



Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
A. Bonifacio St., Baybay City, Leyte

August 1, 2023

APPOINTMENT
Academic Year 2023 - 2024

Mrs. Tracie R. Puna
College Faculty
FCIC, Baybay City, Leyte

Dear Mrs. Puna,

You are hereby appointed as College Faculty Part-time of the Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated, College Department, Baybay City, Leyte, in a term of one (1) academic year (August 1, 2023 to May 31, 2024), effective August 1, 2023.

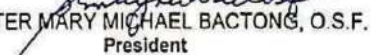
You perform job functions consistent with the Institution's vision and mission statements, philosophies, and core values; ensure that students similarly espouse and operationalize the vision, mission, and values of the school.

Please see the Dean of the College of Education for your teaching loads and other possible assignments.

Other Conditions:

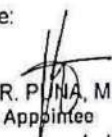
1. You hereby agree to attend and participate in faculty meetings, in-service trainings, seminars and other faculty development programs required by the school, including school activities/functions, in order to continually improve and enhance your effectivity as a Teacher of FCIC. This condition will be deductible in proportion to the number of hours the school expects of your presence and participation.
2. You hereby agree to abide by and follow the policies, rules and regulations and carry out the mission and vision of FCIC.
3. Parties finally agree that the provisions of the Faculty Manual are deemed part of this agreement.

This appointment shall be in effect from the date the appointee affixes her signature.


SISTER MARY MICHAEL BACTONG, O.S.F.
President

TIN : 939-655-937

Conforme:


TRACIE R. PUNA, M.A., L.P.T.
Appointee

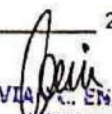
Date: 8/1/23

TIN: 498-823-075-000

CC. Dean, College of Education
Head for Finance
Head for Human Resources Management and Development

AUG 14 2023

Subscribed and sworn to before me this _____ day of _____ 2023 at Baybay City, Leyte, Philippines.


ATTY. VIVIAN C. ENARIO-VIDALLON
NOTARY PUBLIC

NC. NO. 6-32-03-02, JULY 4, 2022
UNTIL DECEMBER 31, 2023

ROLL NO. 0250
PTR NO. BC0101789, 1/7/2023, BAYBAY CITY, LEYTE
IBP NO. 249418, 1/9/2023, LEYTE
MCLE COMPLIANCE NO. VII-0004765

NO. 7/4
NO. XXIX
BOOK NO. 5029
RIES OF