WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998- Present. Work experience should be listed from most recent first.
- Duration: November 15, 2023 Present
- Position: SK Councilor
- Name of Office/Unit: SK Council Picas Norte, Javier
- Immediate Supervisor: Junebert M. Cabasingan
- Name of Agency/Organization and Location: Sangguniang Kabataan Javier, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Provided technical assistance to community in the KK Assembly
 - o Acts as temporary leader during the first SK Session
 - Summary of Actual Duties
 - o Provides technical advice during SK Sessions
 - o Does other related functions as maybe assign from time to time by the immediate supervisor
- Duration: July 3, 2023 August 4, 2023
- Position: Intern
- Name of Office/Unit: SOCD
- Immediate Supervisor: Maria Purisima Aurora N. Estolano
- Name of Agency/Organization and Location: Philippine Statistical Office Region VIII
 - List of Accomplishments and Contributions (if any)
 - o Prepared the necessary statistical documents on time
 - Summary of Actual Duties
 - Update four chapters in the Women and Men in Eastern Visayas Statistical Handbook Tenth Edition
 - Wrote the Special Release for the 2022 Annual Provincial Labor Force Statistics
 - o Scanned more than 100 statistical handbooks, documents and office papers
 - o Made graphs in Excel and did statistical interpretations about the GRDP, employment rate and production in agriculture from 2017-2022
 - o Assigned as Secretariat in the Stakeholder's Forum on Agriculture