

JOEL Q. MABALHIN

Department Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

With Regards,

Please accept my letter of application for the position of Part-Time Instructor of the Department of Teacher Education at Visayas State University. I am well equipped for this position and offer all that you require in your job posting.

I am a graduate of Bachelor of Secondary Education major in Social Studies at Leyte Normal University, as well as over three months of pre-service teaching hands-on experience at the junior high school level. During this period, I taught at Leyte National High School and was directly responsible for developing lesson plans in line with curriculum objectives ensuring that all students fully comprehend all aspects. I, myself handled five sections in grade ten and one section in grade eight, with each class having an enrollment of approximately sixty students. I look to bring my love for teaching to your department. I am confident that this experience, my professional references, my communication, and mentoring skills make me an excellent candidate for this position.

With this in mind, I ask you to contact me at khean507@gmail.com and +63917-636-8506 to schedule a time to discuss the position further. Thanks so much for your time and consideration.

Sincerely,

Jaylord Kean A. Servano