

RIVAH SHANE P. LLANO

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To:

DR. EDGARDO E. TULIN

University President
Visayas State University
VisCA, Baybay City, Leyte

22 February 2023

Dear Dr. Tulin,

Good day!

Please consider this letter as my intent to apply as an assistant professor in your established institution. I heard that you are looking for an instructor for the second semester 2022-2023. Given my credentials, I believe that I am qualified to teach in your school.

I graduated my Bachelor's degree in Forestry on June 14, 2019 at Visayas State University and took my licensure examination on the same year and passed. My first job was a GIS operator in DENR-CENRO Palo for 9 months. To continue to develop myself academically, I resigned and started pursuing my graduate degree on October 2020 enrolling Master of Science in Forestry at Visayas State University and right after my graduation, I applied as a part-time instructor at the College of Forestry and Environmental Science for two semesters. I handled subjects like Forest ecology, Forest business management, wood technology and agroforestry.

I love sharing what I have learned to students especially in the field of forestry. I believe that I am ready to take the responsibilities of an assistant professor as I have already equipped myself with skills and learnings which I have gained through the experiences from teaching, series of lectures I attended in the graduate school and in the different seminars and trainings I attended in the past.


Please refer my curriculum vitae for more detail that will further substantiate my education and experience.

I would appreciate an opportunity to meet you and discuss further. If you have any questions relating my experiences, please do not hesitate to contact me at 09295827311/09709956054 or e-mail me at rivahshanellano@gmail.com.

Thank you for considering my application and taking time to read my Curriculum vitae.

I look forward to hearing from you.

Sincerely,


Rivah Shane P. Llano
Applicant