

MARI ANGELA M. OPPURA



Poblacion Zone 15 Baybay City, Leyte



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WORK EXPERIENCE

Job Order Clerk (Administrative Aide III)

Cash Office (VSU Main Campus)

December 16, 2022 – Present

SPES Staff (Special Program for Employment of Students)

City Planning and Development Office (LGU Baybay)

May 21, 2019 – June 18, 2019

SPES Staff (Special Program for Employment of Students)

City Engineering Office (LGU Baybay)

May 7, 2018 – June 1, 2018

SPES Staff (Special Program for Employment of Students)

Sangguniang Panlungsod (LGU Baybay)

May 2, 2017 – May 29, 2017

SPES Staff (Special Program for Employment of Students)

General Services Office (LGU Baybay)

May 16, 2016 – June 10, 2016

EDUCATION

College: Bachelor of Science in Business Administration major in Financial Management
Franciscan College of the Immaculate Conception Baybay Leyte, Incorporated
2018 – 2022

Senior Accountancy, Business, and Management
High School: Franciscan College of the Immaculate Conception Baybay Leyte, Incorporated
2016 – 2018

Junior Basic Education
High School: Franciscan College of the Immaculate Conception Baybay Leyte, Incorporated
2012 – 2016

Elementary: Baybay II Central School
2006 - 2012

SKILLS

- Computer Skills
- Customer Service Oriented
- Proficient in Microsoft Office Application
- Adaptability
- Communication Skills

ELIGIBILITY

- CSC Subprofessional Examination
(March 26, 2023) – 80.79%
- CSC Professional Examination
(August 20, 2023) – 80.20%