

March 17, 2021

DR. SUZETTE B. LINA

Head, Department of Soil Science
Visayas State University

Dear Dr.Lina:

Greetings.

I am Lilibeth Oriaz Manla, a fresh graduate of Master of Science major in Soil Science in the Visayas State University, Visca, Baybay City, Leyte. I became the Graduate Teaching Assistant (GTA) of the Department of Soil Science (DSS) for 6 consecutive semesters starting January 2018 up to February 2021. As a GTA, my responsibilities include handling 2 sections of either Soil 22 and Soil 110 laboratory classes every semester. Aside from teaching, I also assisted the laboratory technician in the preparations of laboratory materials and reagents to be used for Soil Science laboratory classes. I am willing to work beyond office hours especially if my job calls for it.

With the experience and the degree that I possessed, I would like to express my great desire to apply as a PART-TIME TEACHING FACULTY of the Department of Soil Science if given the chance.

Attached herewith is my resume for your perusal. I am very much willing to come in your good office for an interview at your most convenient time. You can contact me in this mobile number (0951-823-2201).

Hoping for your positive response on my application.

Respectfully yours,

Lilibeth O. Manla