

March 15, 2025

**ROMEL B. ARMECIN**

Director

National Abaca Research Center

ViSCA, Visayas State University

Dear **Dr. Armecin**,

Greetings!

I hope this letter finds you well. My name is Niño Jan M. Mata, a graduate with the degree of Bachelor of Science in Agricultural and Biosystems Engineering. I am writing this letter to express my sincere interest in applying as a Science Aide in your research center.


Through my academic training and work experience, I am equipped to conduct and assist research projects in collecting, and organizing data, performing experiments, analyzing results, and preparing reports, particularly in the fields of agriculture, engineering, and allied courses. Furthermore, I have a keen desire to expand my knowledge of natural fibers, as it aligns with my thesis subject matter, where I utilized pseudostem of wild banana fiber to produce paper.

If given the opportunity to join your esteemed center, I am willing to expand my knowledge, adapt to new methodologies and processes, and contribute meaningfully to the team.

In this regard, I have attached a copy of my diploma, performance rating, personal data sheets, résumé, training certificates, and transcript of records which provide detailed information. I would greatly appreciate the opportunity to further discuss my application with you at your most convenient time. For more information, you can reach me anytime via SMS (+639293668947) or via email at [nj.mata@vsu.edu.ph](mailto:nj.mata@vsu.edu.ph).

I am hoping for a positive response about this application. Thank you and God bless!

Sincerely,

  
NIÑO JAN M. MATA  
Applicant