

Matin Mafi J. Pombo

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Blk. 21 lot 1, Mercury Alley, V&G Subd., Tacloban City

February 25, 2021

Lourdes B. Cano

Director, ODHRM/ODAS

VSU, Baybay City, Leyte

Dear Ma'am Cano,

Greetings!

I am Matin Mafi J. Pombo, a graduate of Bachelor of Science in Psychology, and a Registered Psychometrician. I would like to express my sincere desire to apply for the position of **Administrative Aide (Clerk II)**.

I am motivated to join an organization where I can use my knowledge and skills to actively help members of my community, and at the same time learn from the people around me.

Thank you for your time and consideration.

Respectfully yours,

MATIN  J. POMBO

Applicant