

GLENDALORAINES. SOBRIO

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13 August 2025

MARTIN JAN E. MERCURIO

Department Head

Department of Geodetic Engineering

Faculty of Engineering

Visayas State University

Visca, Baybay City, Leyte

Engr. Mercurio:

Greetings! I am writing to express my interest in the Instructor position at the Department of Geodetic Engineering, Visayas State University. I earned my Bachelor's degree in Geodetic Engineering from Visayas State University – Main Campus in 2015 and a Diploma in Urban and Regional Planning from the School of Urban and Regional Planning, University of the Philippines – Diliman in 2022. I am currently a candidate for graduation in the Master of Arts (Urban and Regional Planning) program at the same university. From 2015 to 2024, I have served as a full-time faculty member at the Department of Geodetic Engineering, engaging in teaching, research, extension activities, and other academic functions.

My work in the academe is driven by a passion for teaching and a commitment to continuous learning and sharing knowledge with others. I am a dedicated professional who values time, commitment, and integrity, and I believe that fostering a healthy work–life balance is essential to sustaining productivity and harmony in the workplace. With my academic background, professional experience, and dedication to student success, I am confident in my ability to contribute meaningfully to the goals of the department.

Enclosed with this letter are my resume, personal data sheet, certificate of eligibility, and transcript of records. I would be grateful for the opportunity to discuss how my background aligns with your needs. Please feel free to reach me through email at gssobrio@gmail.com or through phone at 09634940864.

Thank you for your time and consideration. I look forward to your response.

Sincerely,



GLENDALORAINES. SOBRIO