

July 17, 2024

DR. LUZ G. ASIO

Department Head

Department of Agronomy, Visayas State University

Baybay City, Leyte

Dear Dr. Asio:

Pleasant day Ma'am!

I was informed through your online platform that your department is looking for an Instructor II (Temporary) hence, I write to express my interest for the said position.

I am one of the alumnae in your department and was once worked as a Graduate Teaching Assistant in year 2019. Studying while working thought me an experience of being flexible of maintaining an honorable grade as a student while providing excellent instruction delivery to my students. After completing my Masters degree, I worked as a Science Research Specialist under the Research Division of the Department of Agriculture. I was able to contribute in the crafting of the Participatory Rural Appraisal (PRA) report of the program I was assigned to. Being an extensionist, I was able to engage with some of the farmers from Abuyog and Javier, Leyte through conducting interviews and Farmer Field School (Rice Production). Currently, I am working as a Training Support Staff in Agricultural Training Institute-Regional Training Center 8. I am tasked to facilitate the activities/trainings particularly under the RCEF program yet I was also able to facilitate trainings under livestock, coconut and urban and peri-urban agriculture. Aside from facilitation, I was also able to serve as a Resource Speaker of some of the trainings I was assigned to which really helped me enhance and develop different instruction strategies to different kinds of farmers or AEW's I dealt with. With that, I believe I am capable of the responsibilities your department is looking for.

For more details regarding my qualifications, I have attached my personal data sheet.

Thank you and more power.

Sincerely,


Shiela Mae T. Sarco