

October 30, 2025

REYMAR C. ORIA

Principal, VSU Laboratory High School
Visayas State University
Visca, Baybay City, Leyte

Dear **Sir Oria**:

Greetings of peace and prosperity!

I am writing this letter to express my interest to apply as **Farm Worker II** (*Permanent position*) in your office. Please consider me as an applicant to the position. It will be an honor for me to work where in doors for the new learning horizon is never been close. Rest assured that I would contribute my skills in excellence for the benefits of your department. I am willing to work hard and render service to the best of my ability, willing to be trained and feel confident and qualified to take on the challenges that offers me.

Looking forward for your positive response.

Thank you very much!

Very truly yours,



SONNY BOY B. PUGATA

Applicant