

Vivien Grace M. Luchavez

Brgy. Libertad, Ormoc City, Leyte. 09359336939. vivien.luchavez18@gmail.com

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Dr. Eusebio R. Lina, Jr.

Department Head
Department of Mathematics
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Lina,

I have heard from your office that you are looking for part-time mathematics instructors. I would like to apply for the said position.

I graduated cum laude last July 23, 2022 at Eastern Visayas State University (Ormoc City Satellite Campus) with the degree of Bachelor of Secondary Education (BSEd) major in Mathematics. I believe that my dedication, passion and commitment in teaching mathematics would make a difference in the lives of the students and contribute to the development of the institution in general.

I hope that my qualifications will meet your requirements and that you will grant me a personal interview to discuss my interest in this opportunity. Attached is my resume. Thank you so much for considering my application. God bless and more power to you!

Respectfully yours,



Vivien Grace M. Luchavez