



collegeofmaasin1925@yahoo.com

# THE COLLEGE OF MAASIN

"Nisi Dominus Frustra"

Maasin City, Southern Leyte

Fax: (053) 570-9575

## OFFICE OF THE REGISTRAR OFFICIAL TRANSCRIPT OF RECORDS

Name: **EVELYN A. MATURAN**

Address: Ichon, Macrohon, So. Leyte

Birth Date: August 22, 1985

Student No. 17100747



College of: **BOOKKEEPING PROGRAM**

Date: 1/15/2020

This certifies that MS. EVELYN A. MATURAN has successfully completed the 292 Hours Bookkeeping Program as required by Technical Education and Skills Development Authority (TESDA).

SUBJECT	NO. OF HOURS	RATING
<b>BASIC COMPETENCIES</b>		
Lead Workplace Communication	4	Passed
Lead Small Team	4	Passed
Develop and Practice Negotiation Skills	2	Passed
Solve Problems Related to Work Activities	2	Passed
Use Mathematical Concepts and Techniques	4	Passed
Use Relevant Technologies	4	Passed
<b>COMMON COMPETENCIES</b>		
Apply Quality Standards	4	Passed
Perform Computer Operations	10	Passed
Maintain an Effective Relationship with Clients and Customers	4	Passed
Manage Own Performance	6	Passed
<b>CORE COMPETENCIES</b>		
Journalize Transactions	120	Passed
Post Transactions	16	Passed
Prepare Trial balance	16	Passed
Prepare Financial Reports	72	Passed
Review Internal Control System	24	Passed
<b>TOTAL AVERAGE HOURS</b>	<b>292</b>	<b>Passed</b>

**CERTIFIED TRUE COPY  
FROM THE ORIGINAL**

*Me. Ju G. Pi*  
**MA. ELENA G. PIAO, MPA**  
**COLLEGE REGISTRAR**  
**THE COLLEGE OF MAASIN**  
**MAASIN CITY, SO. LEYTE**  
**DATE: 11/25/2019**

NOTE: Any erasure or alteration on this record invalidates the whole transcript.

Not valid without  
School Seal

Remarks: FOR EMPLOYMENT PURPOSES.

*Me. Ju G. Pi*  
**MA. ELENA G. PIAO, LPT, MPA**  
Registrar

*Manuel Niño R. Sultan*  
Prepared by: **MANUEL NIÑO R. SULTAN, MPA**

*Belinda B. Oraís*  
Checked by: **BELENDIA B. ORAÍS**







# SAINT JOSEPH COLLEGE, MAASIN, LEYTE

6600 Maasin City, Southern Leyte, Philippines

Tel No.: 381-2578 or 570-9843 local 104; FAX No.: (053)381-2283

Email Address: [registrar@sjc.edu.ph](mailto:registrar@sjc.edu.ph)



## OFFICE OF THE REGISTRAR

### OFFICIAL TRANSCRIPT OF RECORDS

#### PERSONAL DATA

Student Name : MATURAN, EVELYN ABIÑON  
ID Number : 0300998  
Birthdate : August 22, 1985  
Birthplace : Macrohon, Southern Leyte  
Sex : Female  
Religion : Roman Catholic  
Citizenship : Filipino  
Civil Status : Married  
Parent / Spouse : Mr. & Mrs. Virgilio Abiñon  
Address : Ichon, Macrohon, Southern Leyte  
Contact No. : 09774869954



MATURAN, EVELYN ABIÑON

#### PRELIMINARY EDUCATION

Elementary : Ichon Elementary School Year : 1998-1999  
Secondary : Ichon National High School Year : 2002-2003

#### ENTRANCE DATA Form 137/Form 138

#### GRADING SYSTEM

##### GRADES

75	3.00	86	2.00	97	1.25
76	3.00	87	2.00	98	1.00
77	2.75	88	2.00	99	1.00
78	2.75	89	1.75	100	1.00
79	2.75	90	1.75	5.00	= Below 75% = Failure
80	2.50	91	1.75	FW	= Failure due to withdrawal without permission
81	2.50	92	1.50	FA	= Failure due to excess absences
82	2.50	93	1.50	NC	= No Credit
83	2.25	94	1.50	W	= Withdrawn
84	2.25	95	1.25	Use the cumulative system of computing the final rating: tentative final rating x 2 plus mid-term rating divided by 3 equals the Final Rating	
85	2.25	96	1.25		

CREDITS: One unit of Credit is one hour lecture or recitation each week for a period of a complete semester.

REMARKS: MORE ON NEXT PAGE!

#### CERTIFIED TRUE PHOTOCOPY

DATE: 13 JUL 2024

SIGNATURE: CHARLOTTE BIANCA L. GARCES, MBA

DESIGNATION

REGISTRAR

CHARLOTTE BIANCA L. GARCES, MBA

Registrar

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SJC seal

Prepared by : Marichu D. Caberte

Date : July 11, 2024

Checked by : Rupert B. Dorias Jr.





SAINT JOSEPH COLLEGE, MAASIN, LEYTE

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OFFICE OF THE REGISTRAR

OFFICIAL TRANSCRIPT OF RECORDS

MATURAN, EVELYN ABIÑON  
TEACHER CERTIFICATE PROGRAM

ID No. : 0300998

Page : 2 of 4

Course No.	DESCRIPTIVE TITLES	Rating	Credits
<b>BSA I</b>			
<b>First Semester, 2003-2004</b>			
Theo 1a	Intro to Liturgical Life and the Sacraments	1.50	3
Engl 1a	Communications Skills I	2.00	3
Filp 1	Sining ng Pakikipagtalastasan	1.50	3
Math 1	College Algebra	2.50	3
Hist 8a	Philippine Politics and Governance	2.50	3
Acct 1a	Fund of Accounting	2.00	6
Finc 1a	Intro to Business, Finance and Philippine Financial System	1.40	3
PE 1	Physical Fitness	1.90	2
CWTS 1	Civic Welfare Training Service	1.20	3
<b>BSA I</b>			
<b>Second Semester, 2003-2004</b>			
Theo 1b	Liturgical Life and the Sacraments	1.40	3
Engl 1b	Communication Skills II	2.40	3
Filp 2	Pagbasa/Pagsulat sa Iba't-ibang Disiplina	1.90	3
Math 4	Math of Investment	2.50	3
Psyc 1	General Psychology	2.30	3
Comp 1	Intro to IT with Word Processing, Spreadsheet and other Application	1.70	3
Acct 2	Fund of Accounting II (Partnership and Corporation)	2.20	3
Mgmt 1	Principles of Management and Organization	2.20	3
Type 1	Fund of Typing	2.50	3
PE 2	Rhythmic Activities	1.40	2
CWTS 2	Civic Welfare Training Service 2	1.10	3
<b>BSC II</b>			
<b>First Semester, 2004-2005</b>			
Theo 2a	Intro to Theo of Values and Commandments	1.50	3
Spch 1	Speech and Oral Communication	2.00	3
NaSc 1	Intro to Natural Science	1.70	3
Econ 1a	Intro to Micro Theory & Pol with LRT	1.80	3
Acct 3a	Computerized Accounting Systems	2.00	3
Finc 2	Business Finance	1.50	3
Comp 2	Fund of Computer System	1.90	3
Mktg 1	Fundamentals of Marketing	1.90	3
PE 3	Individual/Dual Sports/Games	1.40	2
<b>BSC II</b>			
<b>Second Semester, 2004-2005</b>			
Theo 2b	Theology of Values and Commandments		3

REMARKS: MORE ON NEXT PAGE!

DATE: 13 JUL 2024

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Prepared by : Marichela D. Caberte  
Date : July 11, 2024

Checked by : Ruperto B. Dorias Jr.

**CERTIFIED TRUE PHOTOCOPY**  
SIGNATURE: CHARLOTTE BIANCA L. GARCES, MBA  
DESIGNATION: REGISTRAR

CHARLOTTE BIANCA L. GARCES, MBA  
Registrar





OFFICE OF THE REGISTRAR

OFFICIAL TRANSCRIPT OF RECORDS

MATURAN, EVELYN ABIÑON  
TEACHER CERTIFICATE PROGRAM

ID No. : 0300998

Page : 3 of 4

Course No.	DESCRIPTIVE TITLES	Rating	Credits
<b>BSC II</b> <u>Second Semester, 2004-2005 (Cont'n)</u>			
Engl 21	Survey of Philippine Literature	2.10	3
Chem 1	General Chemistry (non-lab)	1.90	3
Stat 1	Business Statistics	2.40	3
Econ 2	Intro to Microeconomic Theory and Practice	2.10	3
Soci 1a	Society and Culture with Family Planning	2.00	3
Acct 3b	Corporation Accounting	2.20	3
Entr 11	Intro to Entrepreneurship	1.60	3
PE 4	Team Sports/Games	2.00	2
<b>BSC III</b> <u>First Semester, 2005-2006</u>			
Theo 3a	Intro to Catholic Life and the Bible	1.50	3
Engl 16	Business English and Correspondence	1.80	3
Math 9	Quantitative Techniques in Business	1.80	3
Hum 1a	Art, Man and Society	1.20	3
BA 10	Organizational Development	1.50	3
BA 11	Production and Operations Management	2.10	3
BA 13	Personnel Management	2.00	3
Law 1	Obligations and Contracts	2.60	3
Tax 1a	Philippine Tax Systems and Income Tax	2.10	3
<b>BSC III</b> <u>Second Semester, 2005-2006</u>			
Theo 3b	Catholic Life and the Bible	1.60	3
Engl 12	World Literature	1.80	3
Finc 10a	Financial Management I	2.40	3
BA 12	Human Behavior in Organization	1.80	3
BA 16	Operations Research	2.00	3
BA 20	Management of Financial Institutions	2.00	3
BA 9	Office Management	2.00	3
Law 3b	Law on Business Organizations	2.30	3
Tax 2a	Business and Transfer Taxes	2.00	3
<b>BSC IV</b> <u>First Semester, 2006-2007</u>			
Theo 4a	Intro to Pastoral Life and Evangelization	1.50	3
Soci A	Life and Works of Rizal	1.40	3
Phil 1a	Intro to Philosophy with Logic	2.00	3
Finc 11a	Financial Management II	1.20	3
BA 17	International Business	1.70	3
BA 19	Management Information System	1.90	3
BA 22	Management Accounting	2.00	3

REMARKS: MORE ON NEXT PAGE!

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Prepared by : *Marichu D. Caberte*  
Date : July 11, 2024  
Checked by : *Ruperto B. Dorias Jr.*

CERTIFIED TRUE PHOTOCOPY

DATE: 12 JUL 2024

SIGNATURE: CHARLOTTE BIANCA L. GARCES, MBA

DESIGNATION REGISTRAR

CHARLOTTE BIANCA L. GARCES, MBA  
Registrar





OFFICE OF THE REGISTRAR

OFFICIAL TRANSCRIPT OF RECORDS

MATURAN, EVELYN ABIÑON  
TEACHER CERTIFICATE PROGRAM

ID No. : 0300998

Page : 4 of 4

Course No.	DESCRIPTIVE TITLES	Rating	Credits
BSC IV	First Semester, 2006-2007 (Cont'n)		
Law 2	Negotiable Instruments	1.90	3
BSC IV	Second Semester, 2006-2007		
Theo 4b	Pastoral Life and Evangelization	1.20	3
BA 18a	Business Policy and Strategy	1.80	3
BA 24	Seminar/Special Topics	1.90	3
BA 25	Practicum	2.00	6
Law 4	Sales, Agency and other Commercial Laws	1.80	3
GRADUATED: From the Four-Year Commerce Course leading to the degree of BACHELOR OF SCIENCE IN COMMERCE (B.S.C.) major in Management on March 29, 2007 per Special Order (R-VIII) No. 50-340107-0238 series of 2007 dated May 7, 2007.			
TCP II	First Semester, 2023-2024 (EL#: 4126 Page: 295)		
Prof Ed 1	The Child and Adolescent Learners and Learning Principles	1.50	3
Prof Ed 2	Technology for Teaching and Learning 1	1.50	3
Prof Ed 7	The Teacher and the School Curriculum	1.75	3
TCP II	Second Semester, 2023-2024 (EL#: 3884 Page: 278)		
Prof Ed 4	Facilitating Learner-Centered Teaching	1.25	3
Prof Ed 5	The Teaching Profession	1.50	3
Prof Ed 8	Assessment in Learning 1	2.25	3
sjc--sjc--sjc--TRANSCRIPT CLOSED--sjc--sjc--sjc			



CERTIFIED TRUE PHOTOCOPY

DATE: 13 JUL 2024

SIGNATURE: CHARLOTTE BIANCA L. GARCES, MBA

DESIGNATION REGISTRAR

REMARKS: ISSUED FOR BOARD EXAMINATION PURPOSES ONLY.

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SJC seal

Prepared by : Marichule B. Caberte  
Date : July 11, 2024

Checked by : Ruperto B. Dorias Jr.

CHARLOTTE BIANCA L. GARCES, MBA  
Registrar





**SAINT JOSEPH COLLEGE, MAASIN, LEYTE**

6600 Maasin City, Southern Leyte, Philippines

Tel No.: 381-2578 or 570-9843 local 104; FAX No.: (053)381-2283

Email Address: [registrar@sjc.edu.ph](mailto:registrar@sjc.edu.ph)



OFFICE OF THE REGISTRAR

**CERTIFICATION**

July 11, 2024

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY** that based on our records on file, **MS. EVELYN A. MATURAN** of Ichon, Macrohon, Southern Leyte, graduated in this institution, Saint Joseph College, Maasin, Leyte, Tunga-tunga, Maasin City, Southern Leyte, from the Four-Year Commerce Course leading to the degree of **BACHELOR OF SCIENCE IN COMMERCE (B.S.C.) major in Management**, on March 29, 2007, per Special Order (S.O) (R-VIII) No. 50-340107-0238, series of 2007, issued on May 7, 2007.

This certifies further, that she was enrolled and passed the following Professional Education subjects leading to **TEACHER CERTIFICATE PROGRAM (T.C.P.)** to wit:

<u>Subjects</u>	<u>Descriptive Title</u>	<u>Rating</u>	<u>Units</u>
Prof Ed 1	The Child and Adolescent Learners and Learning Principle	1.50	3
Prof Ed 2	Technology for Teaching and Learning 1	1.50	3
Prof Ed 7	The Teacher and the School Curriculum	1.75	3
Prof Ed 4	Facilitating Learner-Centered Teaching	1.25	3
Prof Ed 5	The Teaching Profession	1.50	3
Prof Ed 8	Assessment in Learning 1	2.25	3

This certification is issued upon request of **Ms. Maturan** for Licensure Examination for Teachers (LET) purposes only.



**CHARLOTTE BIANCA L. GARCES, MBA**  
Registrar

Not valid  
Without SJC Seal

**CERTIFIED TRUE PHOTOCOPY**

DATE: 13 JUL 2024

SIGNATURE: CHARLOTTE BIANCA L. GARCES, MBA  
DESIGNATION REGISTRAR



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
REGIONAL OFFICE NO. VIII  
*Tacloban City*

May 7, 2007

**SPECIAL ORDER (R-VIII)**  
**No. 50-340107-0238**  
**Series of 2007**

On the basis of the records submitted by the **SAINT JOSEPH COLLEGE, MAASIN, LEYTE, Maasin City, Southern Leyte**, approval of the eligibility for the graduation of the following on March 29, 2007 upon satisfactory completion of the Four-Year Commerce Course leading to the degree of **BACHELOR OF SCIENCE IN COMMERCE (B.S.C.)**, is hereby given and made a matter of record:

**MATURAN, EVELYN ABIÑON**

-1-

(Extracted from the list of Ten (10) students only)

The approval of any one candidate for graduation is automatically cancelled if he/she does not complete the requirement of the course on the date specified and is subject to revocation if the records upon which the approval is based are later found not correct.

The approval takes effect as of March 29, 2007 only.



**(SGD.) MARIA RITA CASTILLON-ORTIZ, Ed. D.**  
Officer-In-Charge  
Office of the Director IV

(NOT VALID WITHOUT SEAL OR  
WITH ERASURE OR ALTERATION)  
**SEALED**

CERTIFIED TRUE EXTRACT  
Date: **July 11, 2024**

**CERTIFIED TRUE PHOTOCOPY**

DATE: **13 JUL 2024**

SIGNATURE: **CHARLOTTE BIANCA L. GARCES, MB**  
DESIGNATION **REGISTRAR**

**CHARLOTTE BIANCA L. GARCES, MBA**  
*Registrar*  
Saint Joseph College, Maasin, Leyte, Maasin City, Southern  
Leyte