

JETT C, QUEBEC

Department Head

Department of Liberal Arts & Behavioral Sciences

Visayas State University

Visca, Baybay Leyte

Sir:

Greetings!

I am interested in applying for Part-time Instructor of the Department of Liberal Arts & Behavioral Sciences, As a graduate of Bachelor of Arts in English Language and Professional Education (BSED 18 units) at Saint Joseph College, Maasin City and with my robust experience and education in applying appropriate teaching and assessment methodologies and contributing to the designing and development of objectives and teaching material, I am prepared to become an immediate team player within your organization.

The following are highlights of my skills and accomplishments:

- One year secretary of Saint Joseph College, Federation of College Student Organization (FCSO).
- Departmental Vice Governor of the College of Liberal Arts A.Y. 2018-2019.
- College Teaching OJT at Saint Joseph College.

My strong initiative and exceptional organizational skills, combined with my ability to work well under pressure, allow me to play a crucial role in a fast-paced teaching environment. Furthermore, with the ability to simplify lesson plans in line with specific curriculum objectives, I believe I will immediately make a noticeable impact on your school's education standards.

Enclosed is my resume for your review. I welcome the opportunity to discuss with you personally how my skills and strengths can best serve your institution.

Sincerely,



**Gerardo F. Siega Jr.**

**Applicant**

