

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION			
2. SURNAME	SUMACOT		
FIRST NAME	RANNIE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	MORILLO		
3. DATE OF BIRTH (mm/dd/yyyy)	12/28/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HINUNANGAN, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	N/A KALANGGAMAN
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	House/Block/Lot No.	Street
7. HEIGHT (m)	1.62	N/A	IBARRA
8. WEIGHT (kg)	67	Subdivision/Village	Barangay
9. BLOOD TYPE	B+	MAASIN CITY	SOUTHERN LEYTE
10. GSIS ID NO.	021-3146-2028-5	City/Municipality	Province
11. PAG-IBIG ID NO.	121270234165	ZIP CODE	6600
12. PHILHEALTH NO.	13-252998021-7	18. PERMANENT ADDRESS	139-B PUROK 3
13. SSS NO.	N/A	House/Block/Lot No.	Street
14. TIN NO.	738-835-876	N/A	TALISAY
15. AGENCY EMPLOYEE NO.	001	Subdivision/Village	Barangay
		HINUNANGAN	SOUTHERN LEYTE
		City/Municipality	Province
		ZIP CODE	6608
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09760478639
		21. E-MAIL ADDRESS (if any)	rsumacot@southernleytestateu.edu.ph

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	SUMACOT		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	FRECEL	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	PAN			
OCCUPATION	HOUSEWIFE			
EMPLOYER/BUSINESS NAME	SOUTHERN LEYTE STATE UNIVERSITY - MAASIN CITY CAMPUS			
BUSINESS ADDRESS	TUNGA-TUNGA, MAASIN CITY, SOUTHERN LEYTE 6600			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	SUMACOT			
FIRST NAME	SARRY	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	ELLACER			
25. MOTHER'S MAIDEN NAME				
SURNAME	MORILLO			
FIRST NAME	LANNIE			
MIDDLE NAME	ANSALE			
(Continue on separate sheet if necessary)				


III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PONDOL ADVENTIST ELEMENTARY SCHOOL	PRIMARY EDUCATION	2006	2010	N/A	2010	N/A
SECONDARY	CANIPAAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	2010	2014	N/A	2014	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY - HINUNANGAN CAMPUS	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	2015	2019	N/A	2019	CHED FULL MERIT
GRADUATE STUDIES	EASTERN VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN INFORMATION TECHNOLOGY	2021	PRESENT	33	ON-GOING	N/A
(Continue on separate sheet if necessary)							

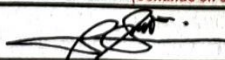
SIGNATURE		DATE	MARCH 6, 2023
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER SERVICE EXAMINATION (PROFESSIONAL)	84.31	08/07/2022	SAINT JOSEPH COLLEGE, MAASIN CITY	373973	10/06/2022
	DRIVER'S LICENSE	N/A	02/27/2020	LAND TRANSPORTATION OFFICE - SAN JUAN, SOUTHERN LEYTE BRANCH	H11-20-000462	12/28/2024

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	MARCH 6, 2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Technologies in Remote Teaching and Learning	06/18/2020	06/18/2020	2	Technical	Department of Information and Communications Technology
	Segment 3: PKI and its Role in the New Normal	06/24/2020	06/24/2020	3	Technical	Department of Information and Communications Technology
	Designing Effective Visual Aids for Online Teaching	07/07/2020	07/07/2020	2	Technical	Department of Information and Communications Technology
	Assessment in Remote Teaching and Learning	07/08/2020	07/08/2020	2	Technical	Department of Information and Communications Technology
	Republic Act No. 9184 and its Implementing Rules and Regulations, and Preparation of the Philippine Bidding Documents	10/08/2020	10/09/2020	16	Managerial	Southern Leyte State University
	Webinar Workshop on Flexible Learning and Learning Continuity Plan for IT Teachers	01/28/2021	01/29/2021	16	Academic	Philippine Society of Information Technology Educators
	Multicultural Webinar Adaptation Geared Towards Career Development	06/25/2021	06/25/2021	3	Managerial	Southern Leyte State University
	Introduction to Fiber Optic Network	07/09/2021	07/09/2021	2	Technical	Department of Information and Communications Technology
	Introduction to Basic Android Development	07/18/2021	07/18/2021	3	Technical	Department of Information and Communications Technology
	The Future of ICT in the Philippines: Emerging Education Technologies	08/27/2021	08/27/2021	3	Technical	Department of Information and Communications Technology
	Webinar on Mental Health	09/09/2022	09/09/2022	3	Managerial	Southern Leyte State University
	Seminar Workshop on Taking the First Steps: Basics of Research and Crafting IEC Material Development	11/10/2022	11/11/2022	12	Academic	Southern Leyte State University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	PROGRAMMING	BACKPACKER AWARD		N/A		
	NETWORKING					
	EDITING					
	DESIGNING					
	COMPUTER & NETWORK CONFIGURATION					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	MARCH 6, 2023	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JONATHAN L. PASAYAN	HINUNANGAN, SOUTHERN LEYTE	09190672844
KARINA G. GUTIERREZ	MAASIN CITY, SOUTHERN LEYTE	09532205648
MADELYN B. MANUN-OG	HINUNANGAN, SOUTHERN LEYTE	09294799395

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:

H11-20-000462

ID/License/Passport No.:

DRIVER'S LICENSE

Date/Place of Issuance:

FEBRUARY 27, 2020 /
SAN JUAN, SOUTHERN LEYTE

Signature (Sign inside the box)

MARCH 6, 2023

Date Accomplished

SUBSCRIBED AND SWORN to before me this **MAR 06 2023**, affiant exhibiting his/her validly issued government ID as indicated above.

DOC. No. 314

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BOOK No. XXVIII

SERIES OF. 2023

Atty. BRISLA MARIE BENISTON REYES
Notary Public - Province of Southern Leyte
Roll of Attorneys No. 65723
Notarial Commission No. 2023-07 until 12/31/2024
PTR No. 0455790, Person Administering Oath City, So. Leyte
Lifetime No. 1030336, 12/29/17, Maasin City, So. Leyte
Office : Tunga-tunga, Maasin City, Southern Leyte

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