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July 25, 2022

Jett C. Quebec, Ph. D.

Head, Department of Liberal Arts and Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Quebec,

A greeting with CHRIST's rejuvenating peace and grace!

I, Ms. Lane V. Madrid, am a graduate of Bachelor of Elementary Education in Visayas State University last 2019, and by GOD's grace, passed the licensure exam on that same year. I learned from Department of Liberal Arts and Behavioral Sciences facebook page last July 23 that Dlabs was currently conducting hiring for Part-Time Instructors and Instructor 1.

I am hoping to be either an Instructor 1 or Part-Time Instructor at the Department of Liberal Arts and Behavioral Sciences because I see this position as my opportunity to contribute the skills that I have gained from my academic studies and experience, and diverse background, in catering to the growing needs of the education sector. I am currently taking the degree of Master of Education, Major in English, and already had 24 units, but still lack 18 units for the completion of the course. Though due to the effect of the pandemic, I currently had no consistent teaching experience, yet I am willing to learn the skills and the technicalities required in the work with submission and humility, knowing that there are still so many things that I still need to know, and that correction is part of the progress.

With my practice teaching background and the weekly teaching of children during Sunday school, I have developed the skills in handling people who are in distress, and in deescalating issues revolving them at the lowest level possible, with the least amount of time by thinking out of the box, and finding prompt innovative solutions, by GOD's guidance.

Furthermore, as a result-oriented individual, I could effectively work with people, young and old alike, or just with myself without the need for close supervision.

Consequently, I believe that both my background and my utmost interest in serving the public, are good measures that I am prepared and fit for the Instructor 1 or Part-time Instructor position.

I look forward to discussing my application for this position with you. Thank you for your time and thoughtful consideration and should you have queries, please don't hesitate to reach me through the contact information listed above.

Respectfully yours,



Lane V. Madrid

Teacher Applicant