




Print legibly. Mark appropriate boxes ☐ with "☒ " and use separate sheet if necessary.

1. SURNAME		L I O N G				
FIRST NAME		L I O N E L				
MIDDLE NAME	H O Y L A	2. NAME EXTENSION (e.g. Jr., Sr.)				
3. DATE OF BIRTH (mm/dd/yyyy)		04/22/1982	11. PRESENT ADDRESS			
4. PLACE OF BIRTH		Baybay City, Leyte		Sitio Lapawon Brgy. Sto. Rosario Baybay City, Leyte		
5. SEX		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female				
6. CIVIL STATUS		<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		12. ZIP CODE 6521		
7. CITIZENSHIP		Filipino	9. WEIGHT (kg) 68	15. TIN 461-237-968		
8. HEIGHT (m) 1.67		10. BLOOD TYPE B	16. PAG-IBIG ID NO.			
17. SPOUSE'S SURNAME				18. NAME OF CHILD (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME				CHARLIEL JOHN V. LIONG		04/05/2012
MIDDLE NAME				CHARL LIONARD V. LIONG		07/11/2022
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)		<input type="checkbox"/> Elementary (Grade ____ / Graduated) <input type="checkbox"/> High School (1st, 2nd, 3rd, 4th, Graduated) <input type="checkbox"/> College (1st, <u>2nd</u> , 3rd, 4th, Graduated) Degree: Associate in Computer Science				
20. CAREER SERVICE ELIGIBILITY		<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____				
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)	DEPARTMENT / AGENCY / OFFICE / COMPANY /PROJECT (Write in full)	SALARY (Daily or Monthly)	STATUS OF APPOINTMENT (Perm/Temp/ Job Order)	GOV'T SERVICE (Yes / No)
From	To					
02 / 22 / 2016	present	Encoder/ Clerk	Visayas State University	12,790 monthly	JO	YES
10 / 05 / 2014	02 / 21 / 2016	Encoder/ Clerk	PUBLIC ATTORNEY'S OFFICE	300 / Day	JO	YES
/ /	/ /					
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		Proficiency (Please check)			REMARKS	
		Highly Skilled	Average	Fair		
Computer Skills			/			
Typing			/			
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)	
		From	To			
Orientation of Policies Among Clerks/ Secretaries		08 / 15 / 2017	/ /	8 hrs	VSU	
Orientation/ Workshop for JO Clerks & Lab Tec.		01 / 15 / 2019	/ /	8 hrs	VSU	
		/ /	/ /			
		/ /	/ /			
I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.						
24. COMMUNITY TAX CERTIFICATE NO. 18932860 ISSUED AT: Baybay City, Leyte ISSUED ON (mm/dd/yy): 16/01/2023						
SIGNATURE : 						
DATE ACCOMPLISHED: (mm/dd/yyyy)						