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January 16, 2025

**MR. MARLON M. TAMBIS**

**Director**

Philippine Root Crops &

Research Training Center

Dear Mr. Tambis


Greetings!

I am writing to inform you that I am excited to apply for the **Science Research Assistant** position in your office, Philippine Root Crops and Research Training Center (PhilRootCrops). I earned my Bachelor's Degree in Agriculture major in Plant Breeding in 2019 while enjoying some scholarship programs at Visayas State University, Baybay.

Though I don't have any experience in your agency, my knowledge and interpersonal skills while working with our farmers while I was still in the Balik Probinsya Bagong Pag-asa (BP2) Program (2021) and Special Areas for Agricultural Development (SAAD) Program (2022-2024) of the Department of Agriculture as an Area Coordinator would be a great help in fulfilling the responsibilities of the position. In addition, I am willing to undergo training and seminars to enhance my capabilities as a science research assistant fully.

Attached herewith are my pertinent documents for your review and reference. Thank you for your time and consideration. I look forward to learning more about the position and the agency.

Sincerely,



JEROME C. ORBE