

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly if accomplished through own handwriting. Tick appropriate boxes () a ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

1. SURNAME	BANEGA			
2. FIRST NAME	SHAIRA		NAME EXTENSION (JR., SR)	
MIDDLE NAME	FUENTES			
3. DATE OF BIRTH (dd/mm/yyyy)	10/8/1996	16. CITIZENSHIP	FILIPINO	
4. PLACE OF BIRTH	Sta. Magdalena, Sorsogon	If holder of dual citizenship, please indicate the details.	Pls. indicate country:	
5. SEX AT BIRTH	FEMALE			
6 CIVIL STATUS	SINGLE		17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.6	ZIP CODE	L.Galdo	
8. WEIGHT (kg)	53		House/Block/Lot No.	Street
9. BLOOD TYPE	O-		Subdivision/Village	Ichon
10. UMID ID NO.	NA		Macrohon	Southern Leyte
11. PAG-IBIG ID NO.			City/Municipality	Province
12. PHILHEALTH NO.	102527788517	18. PERMANENT ADDRESS	Maharlika Highway	
13. PhilSys Number (PSN):	4603-7450-7254-7097		House/Block/Lot No.	Street
14. TIN NO.	713-415-501-000			San Pedro
15. AGENCY EMPLOYEE NO.	1047		Subdivision/Village	Barangay
			Irosin	Sorsogon
		City/Municipality	Province	
		19. TELEPHONE NO.		
		20. MOBILE NO.		
		21. E-MAIL ADDRESS (if any)		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (dd/mm/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)		
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Banega			
FIRST NAME	Ernesto	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Buenaobra			
25. MOTHER'S MAIDEN NAME	Muriel Polo Fuentes			
SURNAME	Banega			
FIRST NAME	Muriel			
MIDDLE NAME	Fuentes		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	(Write in full)	UCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Irosin Central School		Jun 2003	Apr 2009		2009	First Honorable Mention
SECONDARY	Gallanosa National High School		Jun 2009	Apr 2013		2013	Salutatorian
VOCATIONAL / TRADE COURSE							
COLLEGE	University of the Philippines Los Banos	BS Agricultural Biotechnology	Jun 2013	Aug 2017		2017	
GRADUATE STUDIES	University of the Philippines Los Banos	MS Plant Breeding minor in Molecular Biology and Biotechnology	Aug 2019	Aug 2022		2022	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 11, 2025
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience Sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/11/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29. NAME & ADDRESS OF ORGANIZATION full)	(Write in dd/mm/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK
		From	To	
The UPLB Genetics Society	2014	2017	200.0	Member

(Continue on separate sheet if necessary)



VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	DURATION (dd/mm/yyyy)		NUMBER OF HOURS	Type of L&D (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
49th Philippine Society of Biochemistry and Molecular Biology (PSBMB) Annual Convention	11/23/2022	11/26/2022	32.0	Technical	Philippine Society of Biochemistry and Molecular Biology
Research Methodologies- Rubber Molecular Breeding Related Training	5/23/2022	5/27/2022	40.0	Technical	University of the Philippines Los Banos
Training on Molecular Techniques in Abaca Breeding	11/11/2021	11/12/2021	16.0	Technical	University of the Philippines Los Banos/ DOST-PCAARRD
Utilization of In- Vitro Technology for Conservation and Micropropagation for Sugarcane Variety Improvement and Enhanced Farm Productivity	03/26/2019	03/27/2019	16.0	Technical	University of the Philippines Los Banos
CRISPR Cas9: Principles, Applications, & Related Issues	3/25/2019	3/25/2019	8.0	Technical	University of the Philippines Los Banos
48th Crop Science Society of the Philippines Conference	7/2/2018	7/7/2018	40.0	Technical	Crop Science Society of the Philippines
New Policies and Guidelines for Testing Vegetable Crop Varieties for Official Registration for Commercialization	11/23/2018	11/23/2018	4.0	Technical	University of the Philippines Los Banos
CAFS Writing Refresher Day 2: Scientific and Technical Writing	5/27/2018	5/27/2018	8.0	Technical	University of the Philippines Los Banos
Advanced Business Writing	5/27/2024	5/30/2024	32.0	Technical	East- West Seed Philippines
Data Analysis and Statistics Training	11/6/2024	11/20/2024	48.0	Technical	East- West Seed Philippines
Genetic Diversity Analysis: Applications and use-cases in Breeding	9/8/2025	9/8/2025	4.0	Technical	East- West Seed Co. (Global)
Tools for Smarter Breeding – Making Genomic Selection Practical	9/11/2025	9/11/2025	2.0	Technical	Seed World

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31. SPECIAL SKILLS and HOBBIES	32. ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. SOCIATION/ORGANIZATION (Write in full)
Singing		Philippine Association of Agriculturists, Inc.
		Phi Sigma Biological Sciences Honor Society, Alpha Chi Chapter

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/11/2025
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34.	Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	No If YES, give details: _____ _____	
35.	a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	No If YES, give details: _____ _____ No If YES, give details: _____ Date Filed: _____ Status of Case/s: _____	
36.	Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	No If YES, give details: _____ _____	
37.	Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: ____Finished Contract _____	
38.	a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	No If YES, give details: _____ If YES, give details: _____	
39.	Have you acquired the status of an immigrant or permanent resident of another country?	No If YES, give details (country): _____ _____	
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277, as amended); and (c) Expanded Solo Parents Welfare Act (RA 11861), please answer the following items: a Are you a member of any indigenous group? b Are you a person with disability? c. Are you a solo parent?	No If YES, please specify: _____ No If YES, please specify ID No: _____ No If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		 PHOTO	
NAME	OFFICE / RESIDENTIAL ADDRESS		CONTACT NO. AND/OR EMAIL
Dr. Eureka Teresa M. Ocampo	Institute of Crop Science, College of Agriculture and Food Science University of the Philippines Los Baños, Philippines		emocampo@up.edu.ph
Dr. Renerio Gentallan, Jr.	Institute of Crop Science, College of Agriculture and Food Science University of the Philippines Los Baños, Philippines		rpgentallan@up.edu.ph
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct, and complete statement pursuant to the provisions of pertinent laws, rules, and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID:</div> <div>ID/License/Passport No.:</div> <div>Date/Place of Issuance:</div>		<div></div> <div>Signature (Sign inside the box)</div> <div>10/11/2025</div> <div>Date Accomplished</div>	<div></div> <div>Right Thumbmark</div>
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.			
<div>(wet signature/e-signature/digital certificate except for notary public)</div> <div>Person Administering Oath</div>			