

CURRICULUM VITAE

Name: **MARIA LYN L. TANQUEZON**

Address: Purok Sambag, Mantahan, Maasin City, Southern Leyte

Email: ma.lyntanquezon@gmail.com

Mobile No.: 09171145172

Date of Birth: June 8, 1983

Place of Birth: Anahawan, Southern Leyte

Civil Status: Married

Citizenship: Filipino

Height: 1.55 m Weight: 52 kg Blood Type: A+

I. CAREER OBJECTIVE

To contribute effectively to the improvement of management and audit systems through dedicated service, efficient documentation, and compliance with government standards, while promoting transparency and accountability in the delivery of quality education.

II. ELIGIBILITY

- Civil Service Professional (CSC-Professional) — Rating: 81.35 — March 9, 2008
- Professional Teacher (Secondary) - Rating: 83.20 - March 2025

III. EDUCATIONAL BACKGROUND

Level	Name of School	Degree/Course	Period of Attendance	Year Graduated	Honors
Elementary	Ma. Asuncion Elementary School	Elementary	1991-1996	1996	Valedictorian
Secondary	Cristo Rey Regional High School	High School	1996-2000	2000	Salutatorian
College	University of Cebu	BS in Accountancy	2000-2004	2004	Working Scholar
Graduate Studies	Mandaue City College	Master in Business Management	2012-2013	2013	—
	IQRA Development Academy	Teacher Certificate Program	2023-2024	2024	

IV. WORK EXPERIENCE

Inclusive Dates	Position Title	Department/Agency
Feb. 18, 2022 – Present	Project Development Officer I	DepEd Maasin City Division
Jan. 1, 2022 – Feb.	Administrative Aide IV	Southern Leyte State University –

17, 2022		Hinunangan Campus
Sept. 16, 2021 -	Administrative Aide IV	Southern Leyte State University -
Dec. 31, 2021		Hinunangan Campus
Jan. 1, 2021 - Mar.	Economist III / Acting	National Food Authority - Leyte Branch
31, 2021	Administrative Officer V	
Nov. 22, 2018 -	Economist III	National Food Authority - Southern
Dec. 31, 2020		Leyte
Sept. 6, 2016 -	Supply Officer II / Acting	National Food Authority - Southern
July 31, 2018	Economist III	Leyte
June 1, 2012 -	Accounts Analyst / Acting	National Food Authority - Southern
Sept. 5, 2016	Supply Officer II	Leyte
Feb. 23, 2010 -	Clerk III / Acting Cash Clerk III	National Food Authority - Southern
Dec. 7, 2011		Leyte
Mar. 16, 2009 -	Job Order / Market Monitoring	National Food Authority - Southern
Feb. 10, 2010		Leyte

V. SPECIAL DESIGNATIONS / COORDINATORSHIPS

1. Division Youth Formation Coordinator – SDO Maasin City
2. Division Information Officer – SDO Maasin City
3. Special Education Fund (SEF) Coordinator – SDO Maasin City
4. Red Cross Youth Division Coordinator – SDO Maasin City
5. Girl Scouts of the Philippines Division Coordinator – SDO Maasin City

VI. AWARDS AND RECOGNITION

- Seal of Good Local Government (SGLG) Award – 2024
- Recognition as Division Information Officer – 2023

VII. TRAININGS AND SEMINARS ATTENDED

Title	Inclusive Dates	Hours	Type	Conducted/Sponsored By
Empathetic Education: Equipping Educators with Psychological First Aid Skills	Sept. 24– 26, 2024	24	Administrative	DepEd Region VIII
Understanding Disbursement in the Philippines	Sept. 16, 2024	8	Administrative	Prima Excellence Review & Training Center
Advanced Bookkeeping and Financial Management for Professionals	Sept. 9– 16, 2024	80	Administrative	Prima Excellence Review & Training Center
Development of Public Service Continuity Plan	Sept. 3–6, 2024	24	Administrative	SDO Maasin City
Learners' Convergence Philippines 2024	July 8–13, 2024	48	Administrative	DepEd Central Office
Youth Formation Field	June 25–	40	Administrative	DepEd Central Office

Title	Inclusive Dates	Hours	Type	Conducted/Sponsored By
Midyear Program Implementation Review	29, 2024			
Workshop on Development of Regional & Division GAD Plan and Budget 2025	June 19–21, 2024	24	Administrative	DepEd Region VIII
RACE Against Suicide: A Gatekeepers' Training	Apr. 30, 2024	8	Administrative	SDO Maasin City
Boy Scouts Basic Training Course	Apr. 19–21, 2024	24	Technical	Boy Scouts of the Philippines
Batang Empowered and Resilient Team (BERT) & YES-O Updates	Mar. 21–24, 2024	24	Administrative	DepEd Region VIII
Capacity Building for Division Information Officers	Feb. 16–21, 2024	16	Administrative	DepEd Region VIII

VIII. REFERENCES

1. SDS Genis S. Murallos – 09178781281
2. Ms. Madonna Grace D. Jacobo – 09606629977
3. Liezel C. Jurban - 09509988280

IX. CERTIFICATION

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

MARIA LYN L. TANQUEZON

Applicant

Date: October 29, 2025