

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	BAJAO		
FIRST NAME	ACE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ADAME		
3. DATE OF BIRTH (mm/dd/yyyy)	3/28/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country
4. PLACE OF BIRTH	DUERO, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PUROK 4 House/Block/Lot No. Street Subdivision/Village SAN ISIDRO DUERO BOHOL City/Municipality Province
7. HEIGHT (m)	1.61	ZIP CODE	6309
8. WEIGHT (kg)	60		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	PUROK 4 House/Block/Lot No. Street Subdivision/Village SAN ISIDRO DUERO BOHOL City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6309
11. PAG-IBIG ID NO.	121280088045		
12. PHILHEALTH NO.	1225-0180-4620	19. TELEPHONE NO.	N/A
13. SSS NO.	35-0225981-9	20. MOBILE NO.	0995-106-5820
14. TIN NO.	389-890-569-000	21. E-MAIL ADDRESS (if any)	acebajao8@gmail.com
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BAJAO			
FIRST NAME	JUANITO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MANGODA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ADAME			
FIRST NAME	ANA			
MIDDLE NAME	MEMBREVE			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ISIDRO DUERO ELEMENTARY SCHOOL	N/A	2004	2012		2012	
SECONDARY	BIT-INTERNATIONAL COLLEGE - JAGNA CAMPUS	TECHNICAL, VOCATIONAL, AND LIVELIHOOD (TVL) - PROGRAMMING	2012	2018		2018	with Honors
VOCATIONAL / TRADE COURSE	PROVINCIAL TRAINING CENTER - JAGNA	ELECTRICAL INSTALLATION AND MAINTENANCE - NC II	2022			2022	
COLLEGE	VISAYAS STATE UNIVERSITY (VSU) - MAIN CAMPUS	BACHELOR OF SCIENCE IN GEODETIC ENGINEERING	2018	2023		2023	
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Driver's License	N/A	December 28, 2020	Tagbilaran City, Bohol	G03-20-101076	12/28/2020 3/28/2025
	PRC License	N/A	October 25-26, 2023	Tacloban City, Leyte	0012322	12/14/2023 3/28/2026

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)

Apply

DATE \_\_\_\_\_




29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Kadugong Bol-anon - Visayas State University Chapter	2020	2023	N/A	Member and President (2020-2022)
	Geodetic Engineers of the Philippines - Visayas State University Student Chapter	2018	2023	N/A	Member and 2nd Year Representative (2019-2020)
	Vecan YouthMappers - Visayas State University - Main Campus	2022	2023	N/A	Member

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**[illegible]




## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Critical Thinker	N/A	N/A
Good Customer Service		
Can work with an admin task		
Proficient with survey-related softwares such as Microsoft Office, AutoCAD, QGIS, and		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>35. a. Have you ever been found guilty of any administrative offense?</p>  <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="margin-left: 40px;">Date Filed: _____</p> <p style="margin-left: 40px;">Status of Case/s: _____</p>													
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>													
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>													
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Mr. Jaiyrl B. Oclarit</td> <td>Bilar, Bohol</td> <td>0956-715-5309</td> </tr> <tr> <td>Engr. Ivy Joy A. Tiempo</td> <td>Tagbilaran City, Bohol</td> <td>0938-528-9251</td> </tr> <tr> <td>Engr. Ma. Clarissa B. Asid</td> <td>Baybay City, Leyte</td> <td>0908-869-9758</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Mr. Jaiyrl B. Oclarit	Bilar, Bohol	0956-715-5309	Engr. Ivy Joy A. Tiempo	Tagbilaran City, Bohol	0938-528-9251	Engr. Ma. Clarissa B. Asid	Baybay City, Leyte	0908-869-9758	
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>														
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**ACE A. BAJAO**