

**KAREYL MAY L. CABAUG**

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**5 August 2025**

**DONNA CHRISTENE Q. RAMOS**

Department Head

Department of Biotechnology

Visayas State University

Visca, Baybay City, Leyte

Dear **Ms. Ramos**:

Greetings of Benevolence and Peace!

I am writing to express my strong interest in applying as part-time instructor at the Department of Biotechnology, Visayas State University. I came to know about the job from your message and I was immediately fascinated by the opportunity given my great interest in teaching and sharing my knowledge to others.

It is already within your knowledge that I am a fresh graduate of Bachelor of Science in Biotechnology major in Industrial Biotechnology. I was honed by the Department with thorough laboratory skills and biotechnological learnings. I believe my education and training will make me an ideal candidate to help and fulfill the department's needs.

I am particularly driven by this job because of the idea that I will be teaching students and will also be able to expand my experience in the professional environment. More than that, this job will help me able to financially support my family and sustain our daily needs.

Thank you very much for considering my application. I look forward to your favorable response. Please feel free to contact me at the provided contact information above.

Very respectfully yours,



**KAREYL MAY L. CABAUG**