




PERSONAL PROFILE

REYNA MAY I. MINGAO

 Liloan, Ormoc City, Leyte
 09559136220
 lbpnae26@gmail.com



Sex **Female** | Date of Birth **05/27/96** | Nationality **Filipino** | Status **Single**

Highly motivated individual with a real desire to make a difference. Acquired the ability and knowledge pertaining to the Agricultural production, economics principles and business concepts relating to Agribusiness.

QUALIFICATIONS

- Work well as part of a team
- Strong communication skills with the ability to write detailed reports
- Ability to manage time wisely
- Good leadership skills and the ability to work with suppliers and other professionals in the agricultural industry.
- Excellent computer skills – Microsoft Office Applications
- Hardworking
- Strong planning, communication and managerial skills

EDUCATION

2015-2019: Bachelor of Science in Agribusiness Management
Visayas State University
Visca, Baybay City, Leyte

ELIGIBILITY

June 2019 **Civil Service Commission (CSC)** Eligible – Honors Eligibility

November 2019 **Professional Regulation Commission (PRC)** –LICENSED
AGRICULTURIST

WORK EXPERIENCE AND TRAINING

February 2019: Attended Nuts Quality Training at Franklin Baker Company of the
Philippines Coronon, Sta. Cruz, Davao del Sur.

Sept. –Nov. 2019: Field Intern, LANDBANK Countryside Foundation Inc. (LCDFI), 26th
Floor, LANDBANK Head Office Malate, Manila.

- Field exposure to the units of the LANDBANK Countryside Development Foundation Inc.

- Training for exposure in corporate setting, Practical training on skills in oral, Written, and personal presence.

Oct. 8-10, 2019: Facilitator of the LCDFI training on Basic Accounting for Non-Accountants for LANDBANK Borrowing Cooperatives under Laguna. Lending center in Sta. Cruz, Laguna

Oct. 21-23, 2019: Farm monitoring at Alicia and Imelda Zamboanga Sibugay under **Enterprise Development Program** in the LCDFI.

June 15- August 31, 2020: Office Staff/ Bookkeeper assistant at **Juanito Eco- Farm School for Practical Agriculture**

September 02, 2020 up to present: Account assistant at **LANDBANK OF THE PHILIPPINES Southern Leyte Lending Center**

ACHIEVEMENTS/ACCOLADES

- Completed the course in TESDA Entitled Practicing Covid-19 Preventive Measures in the Workplace on July 29, 2020

PROFESSIONAL REFERENCE

BUENAVENTURA V. LEYVA

Assistant Vice president

Head, LANDBANK So. Leyte Lending Center
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ARISTON LUIS M. LEGISNIANA

Enterprise Development Coordinator

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EPIFANIE P. SAMULDE

Account Officer

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