JETT C. QUEBEC

Department Head Department of Liberal Arts & Behavioral Sciences Visayas State University

Visca, Baybay City, Leyte

03 February 2023

Dear Dr. Quebec:

I, the undersigned, am genuinely interested to renew as a Part-time Instructor in the Department of Liberal Arts & Behavioral Sciences (DLABS); after I learned from the university's job portal

that the department needs sufficient manpower for the Second Semester AY 2022-2023.

I had been employed in the DLABS as a faculty member for four consecutive semesters. Based

on first hand experience, the previous semester of hybrid learning was both challenging and

awing teaching journey. Hence, I want to continue my teaching career, so that I may be able to

reach more learners. I believe that my teaching competence and expertise especially when it

comes to language courses can be of great contribution to the department.

Should you consider that my qualifications merit your standards, you can reach me through this

contact number +63 970 060 9755.

I look forward to hearing from you soon.

Sincerely,

MARICAR M. LAU

Applicant