


April 21, 2023

Dear Sir/Madam:

I am Ma. Jackielou Q. Pollosco, 27 years of age, residing at Brgy. Don Felipe Larrazabal, Ormoc City. I am a graduate of Bachelor in Secondary Education major in Filipino at St. Peter's College of Ormoc. I do have an experienced as a Customer Support Representative for almost a year and I had been with Sts. Peter and Paul Parish for more than 2 years as a Parish Secretary. In which I believe that is an edge for me to have the confidence in applying in your institution. I am also willing to undergo training to further develop my potentials as well as knowing to know more about your department. I would be very glad to utilize my other skills in which will be a big help for me to do better in this field.

Should you want to know more of what I can offer to you, I am very willing to appear for an interview anytime at your most convenient time. You may reach me through 0963-832-0919. Thank you and God Bless.

Respectfully yours,


MA. JACKIELOU Q. POLLOSCO