

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALBARINO		
FIRST NAME	ELVIE	N/A	
MIDDLE NAME	DUMAGUING		
3. DATE OF BIRTH (mm/dd/yyyy)	3-8-1997	16. CITIZENSHIP	FILIPINO
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	FEMALE		
6 CIVIL STATUS	SINGLE	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	149	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	43		SABANG
9. BLOOD TYPE	O+		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		BAYBAY CITY LEYTE
11. PAG-IBIG ID NO.	121237865817		City/Municipality Province
12. PHILHEALTH NO.	13-025513087-1	ZIP CODE	6521
13. SSS NO.	N/A	18. PERMANENT ADDRESS	
14. TIN NO.	731-111-046	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	T15352991		SABANG
			Subdivision/Village Barangay
			BAYBAY CITY LEYTE
			City/Municipality Province
		ZIP CODE	6521
19. TELEPHONE NO.	N/A	20. MOBILE NO.	09199318133
21. E-MAIL ADDRESS (if any)	elviebalbarino@icloud.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	BALBARINO		
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	URBONA		
25. MOTHER'S MAIDEN NAME			
SURNAME	DUMAGUING		
FIRST NAME	ANABELLE		
MIDDLE NAME	RUBITE	(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL		06-07-2004	03-27-2009		2009	N/A
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL		06-06-2011	03-29-2013		2013	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ARTS IN ENGLISH LANGUAGE	01-09-2017	06-15-2018		2018	N/A

GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<i>(Continue on separate sheet if necessary)</i>							

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE				DATE		JULY 12, 2022	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS
		From	To	
N/A		N/A	N/A	N/A

(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)
		From	To		
	GENDER SENSITIVITY TRAINING AND ANTI SEXUAL HARASSMENT ORIENTATION	9-14-2018	9-14-2018	8.0	VISAYAS ST
	MUTYA PUBLISHING ORIENTATION	7-26-2018	7-27-2018	12.0	VISAYAS ST
	CAS JOB SEEKING SEMINAR	5-28-2018	5-28-2018	8.0	VISAYAS ST
	TV PROGRAM PRODUCTION WORKSHOP	10-12-2017	10-13-2017	16.0	VISAYAS ST
	TEACHING STRATEGIES SEMINAR	10-1-2016	10-1-2016	8.0	RIZAL TECH
	LIFE SEMINAR	9-30-2016	9-13-2016	4.0	RIZAL TECH
	THAT THING CALLED CHANGE SEMINAR	2-17-2016	2-17-2016	8.0	RIZAL TECH

(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMO
	READING		MONTEVERDE ELEMENTARY SCHOOL COMMUNITY OUTREACH PROGRAM		
	DANCING				
	SURFING				
	WRITING POETRY				
(Continue on separate sheet if necessary)					
	SIGNATURE			DATE	7//2022

N / NATURE OF WORK

CONDUCTED/ SPONSORED BY (Write in full)
STATE UNIVERSITY
STATE UNIVERSITY
STATE UNIVERSITY
STATE UNIVERSITY
INOLOGICAL UNIVERSITY
INOLOGICAL UNIVERSITY
INOLOGICAL UNIVERSITY

BERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
N/A

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	If YES, give details: _____ If YES, give details: Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	If YES, give details: _____ If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
GILBERT LOMOC SO	POMPONAN, BAYBAY CITY LEYTE	9168683225
MARVIN BAAY	UTOD, BAYBAY CITY LEYTE	9551326998
REA DIAZ	CANDADAM, BAYBAY CITY LEYTE	9270361052
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: TIN ID/License/Passport No.: 731-111-046 Date/Place of Issuance: 10-03-18/ ORMOC CITY	<div style="border: 1px solid black; height: 100px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; padding: 2px; text-align: center;">Signature (Sign inside the box)</div> <div style="border: 1px solid black; padding: 2px; text-align: center;">Date Accomplished</div>	PHOTO <div style="border: 1px solid black; height: 100px; margin-top: 20px;"></div> <div style="text-align: center; margin-top: 5px;">Right Thumbmark</div>
<div style="display: flex; justify-content: space-between;"> <div> SUBSCRIBED AND SWORN to before me this _____ </div> <div> _____, affiant exhibiting his/her validly issued government ID as indicated above. </div> </div> <div style="text-align: center; margin-top: 20px;"> <div style="border: 1px solid black; width: 200px; height: 40px; margin: 0 auto;"></div> <div style="border: 1px solid black; padding: 2px; text-align: center; margin-top: 5px;">Person Administering Oath</div> </div>		