

# LADY DIANE Y. VEGA

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547-A J.A.Santos St., Zone 5, Baybay City, Leyte  
+63927-640-1939



## OBJECTIVES

To be part of a team that can enhanced my skills and knowledge and improved my capability as a person and as a employee.

## EDUCATION

### COLLEGE

2005-2007	Associate in Computer Technology (Undergraduate)	Franciscan College of the Immaculate Conception Baybay City, Leyte
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### SECONDARY

2003-2004	Graduate	Baybay National High School Baybay City, Leyte
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### ELEMENTARY

1999-2000	Graduate	Baybay North Central School Baybay City, Leyte
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## EXPERIENCE

<b>Company Name:</b> Home Care Pharmacy		
<b>Position:</b> Sales Attendant	April 2004 – April 2005	Banilad, Cebu City
<b>Company Name:</b> Lemonwire Internet Cafe		
<b>Position:</b> Attendant	July 2006 – Aug. 2007	Pob. Zone 11 Baybay, Leyte
<b>Company Name:</b> Barangay Zone 5		
<b>Position:</b> Barangay Secretary	Sept. 2007 – Dec. 2010	Baybay, Leyte
<b>Company Name:</b> Dunkin Donut		
<b>Position:</b> Sales Attendant	Dec. 2010 – March 2011	Baybay, Leyte
<b>Company Name:</b> LGU BAYBAY		
<b>Position:</b> City Administrator's Office Job-Order Staff	Aug. 2017 – Present	LGU Baybay Baybay City, Leyte

## SKILLS

- Driving
- Photoshop
- Office Works (MS Word, Excel, PowerPoint)
- Cooking and Baking
- Writing Poems
- Handicrafts

## PERSONAL INFORMATION:

Age : 34 years old  
Birthdate : February 16, 1987  
Birthplace : Baybay, Leyte  
Height : 5'2"  
Weight : 175 lbs.  
Civil Status : Married  
Sex : Female  
Religion : Roman Catholic

## TRAINING PROGRAM ATTENDED:

- BUSINESS CONTINUITY PLANNING PROGRAM/WORKSHOP
- ORIENTATION ON THE MASA MASID TECHNICAL WORKING GROUP
- VALUES ORIENTATION, CLARIFICATION AND RESTORATION SEMINAR
- STRENGTHENING OF BARANGAY ANTI-DRUG ABUSE COUNCILS (BaDACs) AND BARANGAY COUNCIL FOR THE PROTECTION OF CHILDREN TRAINING WORKSHOP
- SKILLS ENHANCEMENT TRAINING FOR BARANGAY SECRETARIES
- SKILLS TRAINING FOR BARANGAY TANOD AS COMMUNITY VOLUNTER
- SK MANDATORY TRAINING
- ORIENTATION AND HANDS-ON TRAINING ON THE ENHANCED FULL DISCLOSURE POLICY PORTAL
- BASIC LIFE SUPPORT TRAINING
- BASIC EARTHQUAKE ORIENTATION

**CHARACTER REFERENCES:**

**MS. ESTELA I. CREER**

CLGOO VI, Local Government Operations Officer  
DILG Region VIII  
0977-806-6277

**MR. RYAN P. VALERIANO**

MLGOO VI, Local Government Operations Officer  
DILG, BATO, LEYTE  
0997-366-4627

**HON. ARTURO ELISA O. ASTORGA**

SP Member  
LGU Baybay City, Leyte  
0935-442-2382

**MR. DEOGRACIAS E. PERNITEZ**

City Administrator  
City of Baybay  
0915-650-5570

**HON. GIL C. MAGADDATU**

Barangay Captain  
Barangay Regino Palermo, Sr. ZONE 5  
0906-380-5078

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

**LADY DIANE Y. VEGA**

Applicant