

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | |
|-------------------------------|---|---|
| 2. SURNAME | ASIS | |
| FIRST NAME | JUDY MAE | NAME EXTENSION (JR., SR) |
| MIDDLE NAME | GILSANO | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 09/07/2000 | 16. CITIZENSHIP |
| 4. PLACE OF BIRTH | TAM-IS, MAASIN CITY, SOUTHERN LEYTE | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | Pls. indicate country: |
| 7. HEIGHT (m) | 1.49 | 17. RESIDENTIAL ADDRESS |
| 8. WEIGHT (kg) | 42 | House/Block/Lot No. Street PUROK CAIMITO TAM-IS Subdivision/Village Barangay MAASIN SOUTHERN LEYTE City/Municipality Province |
| 9. BLOOD TYPE | A+ | ZIP CODE 6600 |
| 10. GSIS ID NO. | N/A | 18. PERMANENT ADDRESS |
| 11. PAG-IBIG ID NO. | N/A | House/Block/Lot No. Street PUROK CAIMITO TAM-IS Subdivision/Village Barangay MAASIN SOUTHERN LEYTE City/Municipality Province |
| 12. PHILHEALTH NO. | N/A | ZIP CODE 6600 |
| 13. SSS NO. | N/A | 19. TELEPHONE NO. N/A |
| 14. TIN NO. | N/A | 20. MOBILE NO. 09352694347/09380736073 |
| 15. AGENCY EMPLOYEE NO. | N/A | 21. E-MAIL ADDRESS (if any) asisjudymae07@gmail.com |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|-----------------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | ASIS | | | |
| FIRST NAME | CONRADO | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | CAWALING | | | |
| 25. MOTHER'S MAIDEN NAME | MARIA VASQUEZ GILSANO | | | |
| SURNAME | GILSANO | | | |
| FIRST NAME | MARIA | | | |
| MIDDLE NAME | VASQUEZ | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---------------------------------------|---|----------------------|------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | LIBHU ELEMENTARY SCHOOL | PRIMARY EDUCATION | 2006 | 2013 | N/A | 2013 | VALEDECTORIAN |
| SECONDARY | LIBHU NATIONAL HIGH SCHOOL | JUNIOR HIGH SCHOOL | 2013 | 2017 | N/A | 2017 | WITH HONOR |
| | MAASIN CITY NATIONAL HIGH SCHOOL | SENIOR HIGH SCHOOL | 2017 | 2019 | N/A | 2019 | FIRST HONORABLE MENTION |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | VISAYAS STATE UNIVERSITY- MAIN CAMPUS | BACHELOR OF SCIENCE IN BIOLOGY- ECOLOGY | 2019 | 2023 | N/A | 2023 | DOST /MAGNA CUM LAUDE |
| GRADUATE STUDIES | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

(Continue on separate sheet if necessary)

SIGNATURE

DATE

AUGUST 20, 2023

[illegible]

V. WORK EXPERIENCE

[illegible]

| | | | |
|------------------|--------------------|-------------|------------------------|
| SIGNATURE | <i>[Signature]</i> | DATE | AUGUST 20, 2023 |
|------------------|--------------------|-------------|------------------------|

| 29 | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|----|--|---------------------------------|------------|-----------------|--|
| | | From | To | | |
| | ORGANIZATION OF BIOLOGY STUDENTS, VISCA, BAYBAY CITY, LEYTE | 08/20/2022 | 08/25/2023 | N/A | ORGANIZATION'S SECRETARY |
| | | 09/10/2021 | 08/20/2022 | N/A | ORGANIZATION'S SECRETARY |
| | PHILIPPINE RED CROSS- SOUTHERN LEYTE CHAPTER, ABGAO, MAASIN CITY, SOUTHERN LEYTE | 10/31/2020 | PRESENT | N/A | SOUTHERN LEYTE CHAPTER BOARD OF DIRECTOR |
| | | 12/03/2021 | PRESENT | N/A | NATIONAL TRAINER |
| | | 05/31/2015 | PRESENT | N/A | YOUTH INSTRUCTOR |
| | | 10/31/2020 | PRESENT | N/A | CHAPTER YOUTH COUNCIL PRESIDENT |
| | | 10/25/2018 | 10/31/2020 | N/A | CHAPTER YOUTH COUNCIL SECRETARY |

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

(Continue on separate sheet if necessary)

AUGUST 20, 2023

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree? ☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? ☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court? ☐ YES ☒ NO

If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? ☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? ☐ YES ☒ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? ☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? ☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? ☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? ☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability? ☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent? ☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAME | ADDRESS | TEL. NO. |
|--------------------|--|------------|
| JONAS P. MACO | MAHAYAHAY, MAASIN CITY, SOUTHERN LEYTE | 9171204718 |
| HONEYLENE V. ONGY | BAYBAY CITY, LEYTE | 9983470816 |
| MICHAEL P. BULAWAN | BAYBAY CITY, LEYTE | 9185947610 |



PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: NATIONAL ID

ID/License/Passport No.: 6594-8613-2953-7415

Date/Place of Issuance: JUNE 07, 2023

Signature (Sign inside the box)
AUGUST 25, 2023
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this **AUG 25 2023**, affiant exhibiting his/her validly issued government ID as indicated above.

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ABELARDO C. ALMARIO
Notary Public until Dec. 31, 2023, Southern Leyte
Roll No. 17767
IBP No. 280074; 01-04-2023
PTR No. 9215513; 01-03-2023 PTO So. Leyte
MICLE Compliance No. VII-0020625,
Person Administering Oath
Signature: _____
Date: _____

Asuncion, Maasin City, Southern Leyte
Telephone No. 0966-450-4436
Email Add: aalmariolaw@yahoo.com