

May 9, 2024

MOISES NEIL V. SERIÑO

VP for Planning, Resource Generation & Auxiliary Services
Visayas State University
Visca, Baybay City, Leyte

Dear Sir,

Dear Dr., SERIÑO, I would like to express my interest to apply for the position of Project Development officer in your Office.

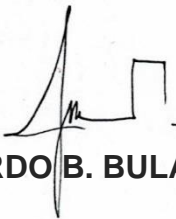
I am a registered Civil Engineer and currently employed as a Science Research Assistant at the College of Forestry and Environmental Sciences on Component 3 of Project "Developing a Smart and Sustainable Disaster Risk Management Model for Eastern Visayas."

I wanted to venture into a new task, so I decided to apply for the position to become part of your office to grow more, learn new things, and be able to contribute to the success of the University. I am a hardworking person. I can work under pressure with less supervision, so it will not be a headache if you give me this opportunity.

Further examples of my skills and achievements are outlined on my Resume. I will grab every opportunity to learn more. I can be reached anytime via email at bulahaneduardojr@gmail.com or my cellphone number: +639 10-635-4809.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Eduardo B. Bulahan Jr.', with a stylized flourish at the end.

EDUARDO B. BULAHAN Jr.