

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	NAPUTO				
	FIRST NAME	KRISHIA NORIMEL			NAME EXTENSION (JR., SR)
	MIDDLE NAME	BAGULAYA			
3. DATE OF BIRTH (mm/dd/yyyy)	12/19/1997	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:		
4. PLACE OF BIRTH	TACLOBAN CITY				
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female				
6 CIVIL STATUS <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	ZIP CODE	N/A KALIPAYAN ST.		
			House/Block/Lot No. Street		
			HARMONY LANE BARANGAY 62-B		
			Subdivision/Village Barangay		
			TACLOBAN CITY LEYTE		
7. HEIGHT (m)	1.57 m		City/Municipality Province		
8. WEIGHT (kg)	53 kg		6500		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	N/A KALIPAYAN ST.		
10. GSIS ID NO.	N/A		House/Block/Lot No. Street		
11. PAG-IBIG ID NO.	N/A		HARMONY LANE BARANGAY 62-B		
12. PHILHEALTH NO.	N/A		Subdivision/Village Barangay		
			TACLOBAN CITY LEYTE		
		ZIP CODE	City/Municipality Province		
			6500		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A		
14. TIN NO.	N/A	20. MOBILE NO.	09752850257/09477581955		
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	Knaputo19@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
	FIRST NAME	NAME EXTENSION (JR., SR)		
	MIDDLE NAME			
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	NAPUTO			
	FIRST NAME	NAME EXTENSION (JR., SR)		
	MIDDLE NAME	BIONG		
25. MOTHER'S MAIDEN NAME	NORENDA EGANA BAGULAYA			
	SURNAME	NAPUTO		
	FIRST NAME	NORENDA		
	MIDDLE NAME	BAGULAYA		
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAGKAHAN ELEMENTARY SCHOOL	N/A	06/03/2002	03/23/2009		2009	3RD &4TH HONORABLE MENTION
SECONDARY	LEYTE NATIONAL HIGH SCHOOL	N/A	06/08/2009	03/22/2013		2013	N/A
VOCATIONAL / TRADE COURSE	UNIVERSITY OF VIRGINIA	MARKETING ANALYTICS	05/04/2020	06/10/2020		2020	N/A
COLLEGE	SAINT PAUL SCHOOL OF PROFESSIONAL STUDIES	BACHELOR OF SCIENCE IN ACCOUNTANCY	06/03/2013	04/03/2018		2018	SM SCHOLARSHIP & DEAN'S LISTER
GRADUATE STUDIES	N/A						
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		March 23, 2021		

CS FORM 212 (Revised 2017), Page 1 of 4

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	March 23, 2021
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(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
 (Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

CS FORM 212 (Revised 2017), Page 3 of 4

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the

a Are you a member of any indigenous group?

b Are you a person with disability?

c Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
KIM BENEDICK M. BANOYO	TACLOBAN CITY	09069681944
OSCAR P. CANIGA JR.	TACLOBAN CITY	09166728687
ELEANOR P. LANSANG	PASAY CITY, METRO MANILA	09175525032

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

KRISHIA NORIMEL B. NAPUTD

PHOTO

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number
Government Issued ID:	POSTAL IDENTITY CARD
ID/License/Passport No.	132200150214
Date/Place of Issuance:	03/04/2020 TACLOBAN CITY

Signature (Sign inside the box)
March 23, 2021
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

CS FORM 2-2 (Revised 2017), Page 4 of 4