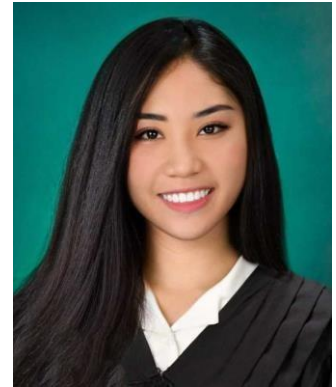


ROSE MARIE SECRETARIA BERDOS
Linao, Inopacan, Leyte
09058540314
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I. CAREER OBJECTIVE

Reliable and performance-driven English Trainer with three years of experience applying for vacant teaching position. This is a suitable opportunity to employ the skills and knowledge I acquired from the academe, tutorial center and BPO industry working as English Teacher and Product Specific Trainer. I am a dedicated employee, possessing a strong work ethic with fastidious attention to detail that would suffice the schools' classrooms and curricula implementation.

II. EDUCATIONAL BACKGROUND

Tertiary: Visayas State University
Magna CumLaude
Bachelor of Arts in English Language
Visca, Baybay, Leyte
2016-2019

Secondary: Inopacan National High School
Valedictorian
Bliss, Inopacan, Leyte 6522
2014-2015

Elementary: Inopacan Central School
Third honorable mention
Poblacion, Inopacan, Leyte
2010-2011

III. QUALIFICATION

- Licensed Professional Teacher
- Civil Service Eligible
- Computer Literate (MS Excel, MS Word, MS PPT, PDF, WPS, Audacity, Adobe, ect.)
- Commendable communication skills, proficient in English, Cebuano and Filipino language

IV. ACCOLADES & ACHIEVEMENTS

- English Trainer 2022-2023
- Program Ready Trainer II Concentrix 2020-2021
- English Tutor at Literacy Pal 2019
- Magna Cum Laude Visayas State University 2019
- AB-EL Paragon Visayas State University 2019

- Consistent President`s Honor Visayas State University 2018
- University Honor Visayas State University 2017
- College Honor Visayas State University 2016
- Gawad Talino Award Inopacan National High School 2105
- Class Valedictorian Inopacan National High School 2015
- Third Honorable Mention Inopacan Central School 2011

Positions:

- Program Ready Trainer (Concentrix – Intuit, Voyager, Booking.com)
- President of AB English Language Society Visayas State University A.Y. 2017-2018
- Editor in Chief– Inopacan National High School A.Y. 2014-2015
- Auditor of AB English Language Society A.Y. 2016-2017
- Supreme Student Government President Inopacan National High School S.Y. 2014-2015
- Consistent Class President–Inopacan National High School S.Y. 2011-2014
- Registered SK Member (Application No.: 37210001157)- Municipality of Inopacan
- Glee Club V-Pres. S.Y. 2013-2014
- Math Club Treasurer S.Y. 2013-2014
- English Club President S.Y. 2013-2014
- Grammarian Club Secretary S.Y. 2012-2013

V. COMPETENCES / INTERESTS

- Computer Literate (MS Excel, MS Word, MS PPT, PDF, WPS, Audacity, Adobe, ect.)
- Reading, writing, singing, dancing, acting
- Public speaking in English, Filipino, and Cebuano language
- Has the ability to evaluate, lead and implement rules
- Skilled to produced infographics and facilitator guides

VI. SEMINAR & TRAINING ATTENDED

- DepEd Teaching and Non-Teaching Competencies and Standard Qualifications
January 2023
Carl E. Balita Review Center, Cebu Branch
- Organizational Summit January 2017
Visayas State University
- English Language Program, Leadership and Behavior
February 2017
Visayas State University
- TV Production Workshop October 2017
Visayas State University
- Registers in English Seminar-Performance
November 2017
Visayas State University
- 4th Division Leadership Training and Congress of Supreme Student/ Pupil Government
October 2014

Hilongos Vocational School

- DSSPC (Division Secondary School Press Conference) 2014
Bato School of Fisheries

VII. PERSONAL PROFILE

Name	:	Rose Marie S. Berdos
Gender	:	Female
Birth date	:	August 13, 1998
Birth place	:	Linao, Inopacan, Leyte
Nationality	:	Filipino
Language Spoken:	:	English, Filipino, Cebuano

VIII. REFERENCES

DR. ANNIE P. GRAVOSO
Academic Adviser
Visayas State University
09154384726

KRISTHYN MANTALABA
Sr. Trainer I
Concentrix
09287404220

EDENNE P. SOLIANO
Teacher III
InopacanNHS
9054564731