

## CHERRY GRACE DURAN SABOROSO

Brgy. Imelda Baybay City Leyte

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### CAREER OBJECTIVE:

To be part of fast growing companies/ institutions which offers continues opportunities for an excellent career development.

### PERSONAL DATA

Date of Birth	:	March 03, 1995
Place of Birth	:	Imelda Baybay City, Leyte
Age	:	27
Sex	:	Female
Civil Status	:	Single
Religion	:	Seventh- Day Adventist
Height	:	5'1"
Weight	:	147 kg

### EDUCATIONAL ATTAINMENT

Level	School/ Course	Year/Date Graduated
Tertiary	Visayas State University Bachelor of Science in Agribusiness	April 13, 2016
Secondary	Makinhas Baybay City, Leyte Makinhas National High School	2011
Elementary	Imelda Baybay City, Leyte Imelda Elementary School	2007

### SKILLS AND INTEREST

- Have experience in clerical works / proper documentation
- Computer literate (Word, Excel, PPT and Outlook)
- Good in oral and written communication
- Have experience in ISO (International Organization for Standardization)

### WORK EXPERIENCE

- OJT trainee at ALBASI CORPORATION in Tagum City last December 2015 to February 2016.
- Worked as document controller in ASYADESIGN PARTNER from August 2016 up to February 5, 2021
- Currently working as supervisor in a Petron Gas station here in Baybay.