

MARIJOY CRIS C. ADOLFO
Barangay Baculod
Hinundayan, Southern Leyte
Philippines
09060576991 / 09473290830



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RESUME

Name : MARIJOY CRIS C. ADOLFO

Sex : Female

Date of Birth : June 26, 1998

Age : 23 years old

Place of Birth : Antipolo City, Rizal

Citizenship : Filipino

Civil Status : Single

Religion : Roman Catholic

Mother : Crispina C. Adolfo

Father : Julian D. Adolfo

Language Spoken : English, Tagalog and Visaya (Cebuano)

Highest Educational Attainment: College Graduate

Degree : Bachelor of Science in Agribusiness

Present Address : Barangay Baculod, Hinundayan, Southern Leyte Philippines

Mobile Phone Number: 09060576991 and 09473290830

Passport Number : P1067388B

Skills : Microsoft Office Proficient
: Encoding and Note Taking
: Leadership
: Adaptability & Teamwork
: Multitasking
: Organized and Detailed
: Willing and Eager to Learn

EDUCATIONAL BACKGROUND

College : Bachelor of Science in Agribusiness
: Visayas State University
: Visca, Baybay City, Leyte
: School Year 2014-2018

Secondary : Lungsodaan National High School
: Lungsodaan, Hinundayan, Southern Leyte
: School Year 2010-2014

Elementary : Lungsodaan Elementary School
: Lungsodaan, Hinundayan, Southern Leyte
: School Year 2004-2010

WORK EXPERIENCE

Call Center Agent : Covergys-Concentrix Cebu
: i2 Bldg., Jose del Mar St., IT Park Cebu City
: September 3, 2018 – June 25, 2020

Municipal Validator : Department of Social Welfare and Development
: Tacloban City
: December 1, 2020 – December 10, 2021

Government Intern : Department of Labor and Employment
: Maasin City
: March 2, 2021 – June 1, 2021

TRAINING AND SEMINAR ATTENDED

1st Seminar Meeting of Pag-asa Youth Association of Southern Leyte (PYASOL)	: Department of Social Welfare and Development, Maasin City : June 21, 2018 : 8 hours Seminar
On the Job Training/Intership	: Lipa Batangas : January 22, 2018 – March 9, 2018 : 300 hours training
Digital Marketing Literacy Seminar-Trending Business Poised to Success	: Visayas State University, Baybay City Leyte : November 16, 2017 : 8 hours Seminar
Department of Business Management and Society of AgriBusiness Students Orientation Seminar	: Visayas State University, Baybay City Leyte : October 14, 2017 : 8 hours Seminar
Investment Literacy Seminar	: Visayas State University, Baybay City Leyte : September 6, 2017 : 8 hours Seminar
Entrepreneurship and Export Competitiveness Seminar	: Visayas State University, Baybay City Leyte : March 17, 2017 : 8 hours Seminar
Seminar-Workshop on Simple Record Keeping, Product Costing and Pricing	: Visayas State University, Baybay City Leyte : December 20, 2016 : 8 hours Seminar

Seminar-Workshop on Entrepreneurship and Business Proposal Writing	: Women's Trining Center, Brgy. Cogon, Baybay Leyte : November 5, 2016 : 8 hours Seminar
Department of Business Management and Society of AgriBusiness Students Orientation Seminar	: Visayas State University, Baybay City Leyte : September 3, 2016 : 8 hours Seminar

CIVIL SERVICE ELIGIBILITY

Career Service Examination - SubProfessional level
Rating : 80.93%
Date : May 25, 2021
Exam Location : CSC Region VIII - Palo, Leyte

CHARACTER REFERENCE

ATTY. LESSANDRO B. MARAON, RN	: OFFICE OF THE PRESIDENTIAL ASSISTANT FOR THE VISAYAS (OPAV) THE GREENERY, ST. JOHN PAUL II AVENUE, CEBU CITY : 09173061727
RONALYN EPIZ	: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT, REGIONAL OFFICE 8 KANHURAW HILL, TACLOBAN CITY : 09177110718
WELMA E. CINCO	: MUNICIPAL SOCIAL AND WELFARE DEVELOPMENT OFFICER, LGU-HINUNDAYAN, DISTRICT II, HINUNDAYAN, SOUTHERN LEYTE : 09369194291

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