

LIZA VELASCO

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To obtain a new challenging position where I can effectively utilize my passion, knowledge, and teaching skills of advanced teaching methods such as team learning and e-learning that could develop and promote creativity and high-order thinking skills that increase the performance of the students.

EXPERIENCE

JUNE 14, 2021 – DECEMBER 31, 2021

SCIENCE RESEARCH ASSISTANT, OVPREI

- ✓ Assists in facilitating the review evaluation and prompt release of faculty research workload.
- ✓ Assists in facilitating the submission of research data for institutional and academic program evaluation by AACUP, ISO, RQUAT, COPC, CHED, DBM, NEDA, DOST, etc.
- ✓ Acts as dDRC for the research office.

MARCH 2020 – MARCH 2021

SCIENCE RESEARCH ASSISTANT, VIFARD

- ✓ Takes charge of data collection and management.
- ✓ Assists the area leader in statistical analysis and report writing.
- ✓ Performs administrative works related to the project and performs other related tasks assigned by the area leader and supervisor.

EDUCATION

JUNE 2019

BACHELOR OF SECONDARY EDUCATION, VISAYAS STATE UNIVERSITY-MAIN CAMPUS

Major in Biological Sciences with GWA of 1.795

MONTH YEAR

MASTERS IN TROPICAL ECOLOGY, VISAYAS STATE UNIVERSITY-MAIN CAMPUS

On-going

SKILLS

- Lesson planning
- Knowledge of Educational Technology
- Classroom Management

- Digital Communication Skills Planning & Organizing Skills
- Knowledge of Interactive Online Teaching & Learning Tech-savvy
- Interpersonal Skills

ACTIVITIES

VOLUNTEER WORK

Training Staff and Coordinator, Civic Welfare & Training Services
Visayas State University
August 2021-Present

- ✓ Conduct zoom meetings with the students.
- ✓ Make daily lesson plans, presentation tools, and instructional materials. Make exams, quizzes and
- ✓ Check and record the student's submitted assignments/outputs and or examination; and
- ✓ Compute and submit the grades of the students belonging to the assigned section.

CPD TRAININGS:

Training-Workshop on Assessment in Higher Education: Creation of Table of Specifications (TOS)
Visayas State University
November 25, 2021