

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DE CRUZ		
FIRST NAME	ALICE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ESCALANTE		
3. DATE OF BIRTH (mm/dd/yyyy)	03/23/1967	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.54	ZIP CODE	
8. WEIGHT (kg)	45		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	ESCALANTE RESIDENCE House/Block/Lot No. Street GUADALUPE (UTOD) Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
10. GSIS ID NO.		ZIP CODE	
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.	13-050104141-7		
13. SSS NO.	0629640401	19. TELEPHONE NO.	None
14. TIN NO.		20. MOBILE NO.	+63 9667 462113
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	alicedcruz@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DE CRUZ		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ARCHIBALD FRANCIS	NAME EXTENSION (JR., SR)	ALISTAIR RICHARD DE CRUZ	2/2/2000
MIDDLE NAME			ARIEL YAIR DE CRUZ	7/30/2008
OCCUPATION	RETIRED			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	ESCALANTE			
FIRST NAME	MARGARITO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	COBALLES			
25. MOTHER'S MAIDEN NAME				
SURNAME	DE LOS REYES			
FIRST NAME	PACITA			
MIDDLE NAME	BERARO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	ELEMENTARY	1974	1980		1980	
SECONDARY	VISCA EXPERIMENTAL RURAL HIGH SCHOOL	HIGH SCHOOL	1980	1984		1984	
VOCATIONAL / TRADE COURSE	NA	NA					
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN AGRICULTURE (AGRICULTURAL BOTANY)	1984	1988		1988	Magna Cum Laude
GRADUATE STUDIES	NATIONAL UNIVERSITY OF SINGAPORE	MASTER OF SCIENCE (BOTANY)	1990	1993		1993	NUS Research Scholarship
GRADUATE STUDIES	IWATE UNIVERSITY, JAPAN	PHD IN AGRICULTURAL SCIENCES	1996	1999		1999	Japan Govt Research Scholarship

(Continue on separate sheet if necessary)

SIGNATURE

DATE

August 29, 2025

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 29, 2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Consumers International, Asia Pacific Office, Kuala Lumpur, Malaysia	8/1/2000	07/31/2006	5 years	Programme Officer/Regional Project Officer	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Presented a paper at the 14th Kuala Lumpur International Agriculture, Forestry and Plantation Conference, 24-25 June 2025, organised by WMIT Group Sdn Bhd and Universiti Teknologi Mara.	7/24/2025	7/24/2025	8.0	Technical	Nilai University, WMIT Group Sdn Bhd and Universiti Teknologi Mara
	Presented a paper at the 13th Kuala Lumpur International Agriculture, Forestry and Plantation Conference, 9-10 July 2024, Bangi Resort Hotel, Selangor, Malaysia. Organised by WMIT Group Sdn Bhd and Universiti Teknologi Mara.	7/9/2025	7/9/2025	8.0	Technical	Nilai University, WMIT Group Sdn Bhd and Universiti Teknologi Mara
	Transforming Teaching and Learning Through the SAMR (Substitute, Augmentation, Modification, and Redefinition) Model, 12-13 December 2024, Nilai University. Organised by Nilai University.	12/12/2024	12/23/2024	8.0	Technical	Nilai University, Malaysia
	Presented a paper at the 12th Kuala Lumpur International Agriculture, Forestry & Plantation Conference, 6-9 May 2023, Melaka, Malaysia. Organised by WMIT Group Sdn Bhd and Universiti Teknologi Mara	5/8/2023	5/8/2023	8.0	Technical	Nilai University, WMIT Group Sdn Bhd and Universiti Teknologi Mara
	Presented a paper at the 11th Kuala Lumpur International Agriculture, Forestry & Plantation Conference, 31 May-1 June 2022, Selangor, Malaysia. Organised by WMIT Group Sdn Bhd and Universiti Teknologi Mara.	5/31/2022	5/31/2022	8.0	Technical	Nilai University, WMIT Group Sdn Bhd and Universiti Teknologi Mara
	Outcome-Based Education (OBE), 1-2 September 2022, Nilai University, Malaysia. Organised by Nilai University.	9/1/2022	9/2/2022	16.0	Technical	Nilai University, Malaysia
	Presented a paper at the International Conference on Multidisciplinary Innovation and Economics (ICMIE), 8 September 2021, Nilai University, Malaysia. Organised by Nilai University.	9/8/2021	9/9/2021	8.0	Technical	Nilai University, Malaysia
	High-Quality Manuscript Writing Skills and Publication in High-Impact Journals, 9 September 2021, Nilai University, Malaysia. Organised by Nilai University	9/9/2021	9/9/2021	8.0	Technical	Nilai University, Malaysia
	ISO 21001:2018 Understanding and Implementing, 7 July 2021, Nilai University, Malaysia. Conducted by SIRIM STS Sdn Bhd.	7/7/2021	7/7/2021	8.0	Technical	Nilai University, Malaysia
	Workshop on Learning Outcomes and Constructive Alignment, 2-3 October 2019, Organised by the Malaysian Qualifications Agency	10/2/2019	10/3/2029	16.0	Technical	Malaysian Qualifications Agency
	Presented a paper at the 8th Kuala Lumpur International Agriculture, Forestry and Plantation Conference, 15-16 July 2019, Bangi Resort Hotel, Selangor, Malaysia. Organised by WMIT Group Sdn Bhd and Universiti Teknologi Mara. (P)	7/15/2029	7/15/2029	8.0	Technical	Nilai University, WMIT Group Sdn Bhd and Universiti Teknologi Mara
	Internal Audit ISO 9001:2015 Quality Management System, 24 June 2019, Nilai University, Malaysia. Organised by Nilai University. Conducted by Quorse.	6/24/2019	6/24/2019	8.0	Technical	Nilai University
	Risk Management in ISO 9001:2015 QMS, 2-3 May 2019, Nilai University, Malaysia. Organised by Nilai University. Conducted by Quorse	5/2/2019	5/3/2019	16.0	Technical	Nilai University
	'How to Graduate on Time' by Prof Ir Dr Hj Ramli bin Nazir, 24 April 2019, Nilai University, Malaysia. Organised by Nilai University	4/24/2029	4/24/2029	8.0	Technical	Nilai University
	'Common Mistakes Made by Postgraduate Students' by Prof Dr Norzaidi bin Haji Mohd Daud, 23 April 2019, Nilai University, Malaysia. Organised by Nilai University.	4/23/2029	4/23/2029	8.0	Technical	Nilai University
	Esco Safety Awareness on Laminar Flow and Biosafety Cabinet, 1 November 2018. Conducted by Esco Micro (M) Sdn Bhd, Melaka.	11/1/2018	11/1/2018	8.0	Technical	Esco Micro (M) Sdn Bhd, Melaka, Malaysia
	Internal QMS ISO 9001:2015 Auditor Training, 19 & 26 July 2018, Nilai University, Malaysia. Organised by Nilai University. Conducted by X Limit Learning Hub.	7/19/2018	7/26/2018	16.0	Technical	Nilai University
	Presented a paper at the International Conference on Engineering and Technology (ICET 2018), 11-12 July 2018, Nilai Springs Resort Hotel, Malaysia. Organised by Nilai University	7/11/2018	7/12/2018	16.0	Technical	Nilai University
	Understanding ISO 9001:2015 QMS Requirements, 7 May 2018, Nilai University, Malaysia. Organised by Nilai University. Conducted by X Limit Learning Hub.	5/7/2018	5/7/2018	8.0	Technical	Nilai University
	Panel discussant at the Workshop on the Master of Science Food Security and Climate Change Project, 14-16 February 2017, Kasetsart University, Thailand. Organised by SEARCA	2/14/2017	2/16/2017	24.0	Technical	Kasetsart University, Thailand
	Fire Prevention Awareness Program, 27 September 2017, Nilai University, Malaysia. Organised by Nilai University. Conducted by Fire Prevention Centre	9/27/2017	9/27/2017	8.0	Technical	Nilai University
	What Every Manager Must Know About Managing Your Staff Productivity and Performance Issues, 19-20 September 2016, Nilai, Malaysia. Organised by Nilai University. Conducted by LS Human Capital Sdn Bhd	9/19/2016	9/20/2016	16.0	Technical	Nilai University
	Microsoft Excel for the Daily User, 14-15 September 2016, Nilai, Malaysia. Organised by Nilai University. Conducted by Avimur Solutions Sdn Bhd	9/14/2016	9/15/2016	16.0	Technical	Nilai University
	Panel Discussant at the Master of Science Food Security and Climate Change Workshop, Los Banos, Laguna, Philippines, 7-8 November 2016. Organised by SEARCA	11/7/2016	11/8/2016	16.0	Technical	SEARCA
	Panel Discussant at the Key Performance Index and Strategic Planning Workshop, 19-20 May 2016, Nilai, Malaysia. Organised by Nilai University.	5/19/2016	5/20/2016	16.0	Technical	Nilai University
	A First Aid Training and Workshop, 25-26 November 2015, Nilai, Malaysia. Organised by Nilai University.	11/25/2015	11/26/2015	16.0	Technical	Nilai University
	Moodle Learning Management System, 1-4 September 2015, Nilai, Malaysia. Organised by Nilai University. Conducted by MU DOT My	9/1/2015	9/4/2015	32.0	Technical	Nilai University
	Seminar on Active Learning and Technology, 24 June 2014, Nilai, Malaysia. Organised by Nilai University and California Baptist University	6/24/2014	6/24/2014	8.0	Technical	Nilai University and California Baptist University
	An Introduction to Bloom's Taxonomy, 25 March 2011, Nilai, Malaysia. Organised by Nilai University College.	3/25/2011	3/25/2011	8.0	Technical	Nilai University College
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Playing the piano and electone				International Association for Plant Biotechnology, 2018 - 2022	
	Gardening, including growing vegetables in hydroponic systems				International Society for Southeast Asian Agriculture Science – Malaysia Chapter, 2017 - present	
	Cooking					
	Sewing					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	August 29, 2025	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>Resigne</u>	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details (country): <u>Malaysia</u>	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr Manuel Palomar	Baybay, Leyte	
Dr Marilyn Belarmino	Baybay, Leyte	
Dr Luz Moreno	Baybay, Leyte	
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: ID/License/Passport No.: Date/Place of Issuance:	<div style="border: 1px solid black; height: 100px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; padding: 2px; text-align: center;">Signature (Sign inside the box)</div> <div style="border: 1px solid black; padding: 2px; text-align: center;">Date Accomplished</div>	<div style="border: 1px solid black; padding: 10px; text-align: center;"> ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size) Computer generated or photocopied picture is not acceptable </div> <div style="text-align: center; margin-top: 5px;">PHOTO</div> <div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div> <div style="text-align: center; margin-top: 5px;">Right Thumbmark</div>
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		
<div style="border: 1px solid black; width: 200px; height: 50px; margin: 0 auto;"></div> <div style="border: 1px solid black; padding: 2px; text-align: center; width: 200px; margin: 0 auto;">Person Administering Oath</div>		