

January 13, 2025

**DR. SYRENE P. NAYRE**

Department Head

Department of Hospitality Management

Visayas State University

**Dear Dr. Nayre,**

I am writing to express my interest in the part-time instructor position at the Department of Hospitality Management, Visayas State University. As an alumnus of the institution with experience working in the hospitality industry, I am eager to contribute to the university's commitment to academic excellence.

I am particularly skilled in Food and Beverage and my experience in Plantation Bay Resort and Spa as a Guest Services Officer and Food Attendant has equipped me with the ability to engage and inspire students effectively. I am also dedicated to fostering a positive and inclusive learning environment.

I would be honored to bring my expertise and passion for teaching to Visayas State University. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team.

**Sincerely,**

Rheyl Mark L. Cabuquing