

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LINA		NAME EXTENSION (JR., SR)	
FIRST NAME	KIMBERLY			
MIDDLE NAME	CABUG-OS			
3. DATE OF BIRTH (mm/dd/yyyy)	11/24/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	STA MARGARITA HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street 0171 PROPER UPPER Subdivision/Village Barangay SANTA MARGARITA City/Municipality Province 6524, HILONGOS LEYTE	
7. HEIGHT (m)	1.60 cm.	ZIP CODE		
8. WEIGHT (kg)	48kg	18. PERMANENT ADDRESS	House/Block/Lot No. Street 0171 PROPER UPPER Subdivision/Village Barangay SANTA MARGARITA City/Municipality Province 6524, HILONGOS LEYTE	
9. BLOOD TYPE	O	ZIP CODE		
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A	
11. PAG-IBIG ID NO.	N/A	20. MOBILE NO.	09489769211	
12. PHILHEALTH NO	13-253035610-1	21. E-MAIL ADDRESS (if any)	kimberlylina8@gmail.com	
13. SSS NO.	N/A			
14. TIN NO.	726-711-534-000			
15. AGENCY EMPLOYEE NO.	SK ID: 83719042-09			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LINA			
FIRST NAME	MARIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MONDRAGON			
25. MOTHER'S MAIDEN NAME				
SURNAME	CABUG-OS			
FIRST NAME	EPIFANIA			
MIDDLE NAME	LAMADORA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	STA.MARGARITA ELEMENTARY SCHOOL	GRADE 1 TO GRADE GRADE 6	1/6/2006	1/4/2012	N/A	2012	SECOND HONORS
SECONDARY	STA.MARGARITA NATIONAL HIGH SCHOOL	GRADE 7 TO GRADE 12	1/6/2012	1/4/2018	N/A	2018	FIRST HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	BACHELOR OF SECONDARY EDUCATION MAJOR IN SOCIAL STUDIES	1/8/2018	12/8/2022	N/A	2022	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/12/2023
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[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	04/12/2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	SM LEAGUE OF YOUTHS-STA.MARGARITA	1/8/2018	2/2/2023	2-3 HRS	VOLUNTEER TO PAPER WORKS AND OTHER TASKS
	TIMAWA CLUB-STA.MARGARITA	1/8/2018	2/2/2023	2-3 HRS	VOLUNTEER TO PAPER WORKS AND OTHER TASKS

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	SCHOOL-BASED TRAINING WORKSHOP ON CAMPUS JOURNALISM	12/8/2017	08/14/2017	24 HRS	TECHNICAL	DEPED-STA.MARGARITA NATIONAL HIGH SCHOOL
	THREE-DAY LIVE-OUT PRE- IMMERSION SEMINAR	10/25/2017	10/25/2017	24 HRS	TECHNICAL	DEPED-STA.MARGARITA NATIONAL HIGH SCHOOL
	THREE-DAY DIVISION LEADERSHIP TRAINING FOR SSG OFFICERS	02/26/2015	02/28/2015	24 HRS	FOUNDATION	DEPED-DIVISION OF LEYTE-GOVERNMENT CENTER,PALO,LEYTE
	RESERVE OFFICERS TRAINING CORPS	1/8/2018	4/5/2019	2 SEMESTERS	FOUNDATION	DEPARTMENT OF MILITARY SCIENCE AND TACTICS-VISAYAS STATE UNIVERSITY
	BARANGAY DEVOLUTION TRANSITION PLAN PREPARATION AND FORMULATION FOR 2022-2024-MUNICIPALITY OF HILONGOS	09/26/2021	09/26/2021	8 HRS	TECHNICAL	DILG-MUNICIPAL LOCAL GOVERNMENT OFFICE
	SANA ALL NO MORE,MOVING FORWARD TOGETHER REGION 8	9/6/2021	9/6/2021	8 HRS	FOUNDATION	NATIONAL YOUTH COMMISSION
	ASSESSMENT STRATEGIES IN FLEXIBLE LEARNING	10/14/2021	10/14/2021	8 HRS	TECHNICAL	VSU COLLEGE OF EDUCATION DEPARTMENT
	TEACHING IN THE NEW NORMAL FIELD STUDY 1 AND FIELD STUDY 2 COURSES	4/9/2021	4/9/2021	8 HRS	TECHNICAL	VSU COLLEGE OF EDUCATION DEPARTMENT
	CAREER GUIDANCE ,MOTIVATION AND PERSONALITY DEVELOPMENT TRAINING	12/5/2021	12/5/2021	8 HRS	FOUNDATION	PUBLIC EMPLOYMENT SERVICE OFFICE -HILONGOS
	INSTRUCTIONAL RESOURCES IN REMOTE LEARNING	11/19/2021	11/19/2021	8 HRS	TECHNICAL	VSU COLLEGE OF EDUCATION DEPARTMENT
	PRIMER WITH EXTENSIVE AND INTENSIVE BASIC AND CORE SKILLS TRAINING FOR ASPIRING CALL CENTER AGENTS	11/21/2022	12/21/2022	60 HRS	TECHNICAL	CLAIRVOYANCE-JKY COSTUMER MANAGEMENT TRAINING SERVICES INCORPORATION
	SEMINAR WORKSHOP ON PLANNING,BUDGETING AND PROCUREMENT PLANNING TO THE SK	11/21/2022	11/23/2022	24 HRS	TECHNICAL	LEYTE LEAGUE OF LOCAL BUDGET OFFICERS
	TEACHING ENGLISH AS SECOND LANGUAGE FUNDAMENTALS ,ADVANCE AND WORKSHOP	11/14/2022	9/12/2022	30 HRS	TECHNICAL	CLAIRVOYANCE-JKY COSTUMER MANAGEMENT TRAINING SERVICES INCORPORATION
	PRE-DEPLOYMENT ORIENTATION PROGRAM	1/3/2022	3/3/2022	24 HRS	FOUNDATION	VSU COLLEGE OF EDUCATION DEPARTMENT
	TEACHING INTERNSHIP	7/3/2022	05/27/2022	360 HRS	TECHNICAL	VSU COLLEGE OF EDUCATION DEPARTMENT
	ANNUAL STUDENT TEACHER CONVENTION -PAFTE	03/26/2022	03/26/2022	8 HRS	FOUNDATION	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS
	ANALYZING DATA AND WRITING THE RESULTS AND DISCUSSION,CONCLUSION AND RECOMMENDATION	10/5/2022	10/5/2022	8 HRS	TECHNICAL	VSU COLLEGE OF EDUCATION DEPARTMENT

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	VSU SWIMMING VARSITY ATHLETE		LEADERSHIP AWARDEE S.Y.2017-2018		VSU INTERACT SOCIETY
	PAGEENTRY		WORK IMMERSION AWARDEE S.Y.2017-2018		
	COPYREADING/JOURNALISM		RESEARCHER OF THE YEAR AWARDEE 2017-2018		
			MISS HUMAN NATURE ADVOCATE 2017-MISS TEEN HILONGOS 2017		
			DIVISION SCHOOLS PRESS CONFERENCE-7th PLACER COPYREADING & HEADLINE WRITING		
			VSU INTRAMURALS 2018 GOLD & SILVER MEDALIST -SWIMMING COMPETITION BREAST STROKE		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/12/2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

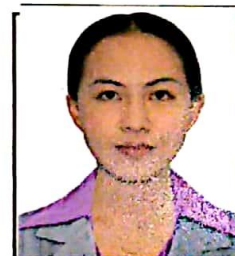
☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

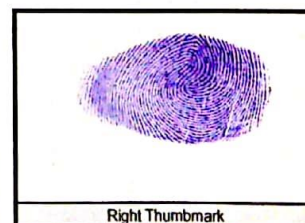
☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO./CEL. NO.
HONORIO C.SORITA	STA.MARGARITA HILONGOS,LEYTE	9958305491
NELSON A.CINTO	STA.MARGARITA HILONGOS,LEYTE	9672892174
LIANE A.TELERON	STA.MARGARITA HILONGOS,LEYTE	9387699154

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Philippine Identification Card**

ID/License/Passport No.: **5864-8159-4304-6534**

Date/Place of Issuance: **September 13, 2021**

Signature (Sign inside the box)

Date Accomplished

SUBSCRIBED AND SWORN to before me this **APR 12 2023** affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. JOSE NILO MARQUEZ REDMA
Notary Public, Commission Expires Dec. 31, 2023
Notarial Commission No. **253-2022-05**
PTR No. **705510**, born **09/25/1985** Hilongos, Leyte
Lifetime Member, **2002**, Pasig
Roll of Attorneys No. **45434**, TIN: **902-770-524**
MCLE Number **VII-0 0 01130**, October 17, 2019