

PHIA JANE M. LLESIS
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EDUCATION

Bachelor of Science in Development Communication – Educational Communication Technology

Visayas State University
July 2019

WORK EXPERIENCE

Science Research Assistant – 2019 - 2022

Biliran Province State University

- Co-wrote and published two articles in the Journal of Society and Technology, with the titles being “Outcomes of Exposure to Diet Pill Advertisements on Facebook among Young Women in a Rural Community” and “Feasibility Study on the Opening of Maritime Programs in Biliran Province State University
- Proposed and conducted researches relevant to the R & D thrusts and agenda of the university

Science Research Associate – 2023

Biliran Province State University – Department of Science and Technology, National Research Council of the Philippines

- Facilitated the conduct of university-funded research, development, and extension RDE activities of both faculty and students
- Assisted in writing and submissions of patent specifications
- Responsible of the documents of both the Research and Development Office and the Vice-President for Research, Innovation and Extension Office

Science Research Associate – 2023 - 2025

Biliran Province State University

- Co-wrote and published an article in University of Makati’s ‘UNIVISTAS’ with the article entitled “Committing for a “People First” Development and Sustainable City: 7th Congress, 17 Sustainable Development Goals, 7 Years before its deadline”
- Responsible of the documents of both the Research and Development Office and the Vice-President for Research, Innovation and Extension Office
- Best Research Personnel 2023

ORGANIZATIONS, PROJECTS, & LEADERSHIP EXPERIENCE

Science Research Associate

Biliran Province State University, Department of Science and Technology, National Research Council of the Philippines

- Conducted research and evaluate activities being conducted to ensure sustainability of the project
- Monitor financial status of the NRCP – GIA funds and facilitate the financial reports submission
- Handled the making of activity proposals, invitations, proceedings and documentation of NRCP GIA project activities

CERTIFICATIONS

- **Civil Service Professional Eligibility**
- EVCIEERD Proposal Enhancement/Refinement Workshop
- Rapporteur during UMAK’s 7th Research Congress
- Climate and Disaster Risk Assessment Training for Land Use and Development and Infrastructure Plan
- Coursera - Ethical AI Use
- UPOU MODeL - Introduction to Technology for Teaching and Learning

SKILLS & INTERESTS

Software/ Tools: Microsoft Office Programs, Sony Vegas Pro, Google Applications

Technical Skills: Video Editing, Data Entry, Database management,

Interpersonal Skills: Team Player, Responsible, Time Management, Attention to Detail, Verbal and Written Communication

Languages: English, Cebuano, Tagalog

Fields of Interests: Reading, Walking, Movies, Pinoy pop