

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BERTULFO		
FIRST NAME	ALEXIS	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GALO		
3. DATE OF BIRTH (mm/dd/yyyy)	09-02-1968	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	BLOCK 7, LOT 40-41 House/Block/Lot No. Street VILLA ANGELINA SABANG Subdivision/Village Barangay DANAO CITY, DANAO CEBU City/Municipality Province 6004
7. HEIGHT (m)	1.65	18. PERMANENT ADDRESS	BLOCK 7, LOT 40-41 House/Block/Lot No. Street VILLA ANGELINA SABANG Subdivision/Village Barangay DANAO CITY, DANAO CEBU City/Municipality Province 6004
8. WEIGHT (kg)	60	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	O+	20. MOBILE NO.	09611601629
10. GSIS ID NO.	N/A	21. E-MAIL ADDRESS (if any)	296visca@yahoo.com
11. PAG-IBIG ID NO.	121031130368		
12. PHILHEALTH NO.	130000144860		
13. SSS NO.	611-95-5874		
14. TIN NO.	101434151		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)		N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	BERTULFO			
FIRST NAME	LEON	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	CABAHUG			
25. MOTHER'S MAIDEN NAME				
SURNAME	GALO			
FIRST NAME	VIOLETA			
MIDDLE NAME	SOLON			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MAGDOLO ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	JUNE 1975	MARCH 1981		1981	NONE
SECONDARY	CEBU STATE COLLEGE OF SCIENCE AND TECHNOLOGY	SECONDARY EDUCATION	JUNE 1981	MARCH 1985		1985	FIRST HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	CEBU CENTRAL COLLEGES	BACHELOR OF SCIENCE IN COMPUTER ENGINEERING	JUNE 1985	MARCH 1990		1990	NONE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS AGRICULTURAL ECONOMICS MINOR IN EDUCATION	11/16/1992	10/29/2010	21 UNITS		

SIGNATURE		DATE	01/06/2025
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER PROFESSIONAL EXAMINATION	80%	08/05/1990	CEBU CENTRAL COLLEGES, CEBU CITY	083758	-
	DRIVER'S LICENSE	N/A	05/16/2022	LTO LAPULAPU CITY, CEBU	H0301036170	09/02/2023
	LICENSURE EXAMINATION FOR TEACHERS	80.40%	09/24/2023	CEBU CITY, CEBU	2160530	09/02/2023

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

Signature

DATE _____

01/06/2025

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	CIRCLE K CLUB INTERNATIONAL CEBU CITY	06/01/1986	05/31/1988	200	MEMBER
	KIWANIS CLUB INTERNATIONAL CEBU CITY	06/01/1988	03/23/1990	200	MEMBER
	VISCA ENVIRONMENTAL AWARENESS MOVEMENT	06/10/1992	12/31/2003	500	MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	DIFFERENTIATION, INCLUSION AND ENGAGEMENT	3/17/2022	3/17/2022	2	FOUNDATION	CAMBRIDGE UNIVERSITY PRESS
	ASSESSMENT FOR LEARNING	3/10/2022	3/10/2022	2	FOUNDATION	CAMBRIDGE UNIVERSITY PRESS
	LANGUAGE AWARENESS	3/3/2022	3/3/2022	2	FOUNDATION	CAMBRIDGE UNIVERSITY PRESS
	METACOGNITION & MINDSET	2/24/2022	2/24/2022	2	FOUNDATION	CAMBRIDGE UNIVERSITY PRESS
	ACTIVE LEARNING - FROM THEORY TO PRACTICE	2/17/2022	2/17/2022	2	FOUNDATION	CAMBRIDGE UNIVERSITY PRESS
	INTRODUCTION TO LEARNING & TEACHING WITH CAMBRIDGE	1/13/2022	1/13/2022	2	FOUNDATION	CAMBRIDGE UNIVERSITY PRESS
	WHAT LANGUAGE DO YOU USE? AN INTERCULTURAL APPROACH TO ENGLISH	9/20/2014	9/20/2014	8	FOUNDATION	ST. ROBERTS GLOBAL EDUCATION & MANAGEMENT SERVICES, INC.
	CREATING & DEVELOPING A THINKING CLASSROOM FOR STUDENTS IN THE 21ST CENTURY	3/9/2013	3/9/2013	8	FOUNDATION	INSTITUTE OF ACADEMIC DEVELOPMENT
	TEACHING SECONDARY MATHEMATICS IN ENGLISH	12/8/2008	12/9/2008	15	FOUNDATION	CHIANG MAI RAJABHAT UNIVERSITY INSTITUTE OF LANGUAGES
	ENGLISH CAMP	10/3/2007	10/5/2007	20	TECHNICAL	PHITSANULOK PITTAYAKOM SCHOOL
	ENGLISH FOR DAILY USE FOR TEACHER ASSISTANTS	3/14/2005	3/16/2005	20	TECHNICAL	ENGLISH PROGRAMME PHITSANULOK PITTAYAKOM SCHOOL
	PRE-LEARNING ACTIVITY COURSE	5/3/2004	5/7/2004	40	TECHNICAL	PHITSANULOK PITTAYAKOM SCHOOL
	INSTRUCTIONAL MATERIALS PRODUCTION TRAINING	8/3/1999	8/13/1999	40	TECHNICAL	PHILIPPINE COUNCIL FOR AGRICULTURE FORESTRY & NATURAL RESOURCES
	REVIEW PLANNING/MEETING	9/25/1998	9/25/1998	8	TECHNICAL	VISAYAS STATE COLLEGE OF AGRICULTURE & BIODIVERSITY
	INFORMATION TECHNOLOGY COURSE	10/19/1996	10/30/1996	80	TECHNICAL	LIT & CHED REGION 8
	ATI AUDIO VISUAL PRODUCTION SEMINAR - WORKSHOP	2/25/1996	3/9/1996	80	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE
	COMPUTER TECHNICIAN	12/4/1995	12/9/1995	40	TECHNICAL	DATALOGIC MICROSYSTEMS

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DIRECTING	NONE		PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS, INC.
	SINGING			
	DANCING			
	ARTS			
	TRAVELLING			
	HIKING			
	MOUNTAINEERING			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/06/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES

☐ NO

If YES, give details:

RESIGNATION

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☐ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
PROF. AUY PORN CHANTARAMANEE	PHITSANULOK CITY THAILAND	+66897031706
DR. NANCY V. DUMAGUING	MAILHI, BAYBAY, LEYTE	09176361476
DR. PACIENCIA P. MILAN	GUADALUPE, BAYBAY CITY, LEYTE	09484992730

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



BERTULFO, ALEXIS GALO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PASSPORT

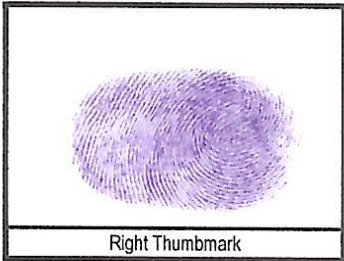
ID/License/Passport No.: P0291917B

Date/Place of Issuance: 01/18/2019 / PE BANGKOK

Signature (Sign inside the box)

01/06/2025

Date Accomplished



SUBSCRIBED AND SWORN to before me this 07 JAN 2025, affiant exhibiting his/her validly issued government ID as indicated above.

OFFICE OF CITY PROSECUTOR
DEPARTMENT OF JUSTICE
DANAO CITY

ARMANDO L. CONSOLACION
ASSISTANT CITY PROSECUTOR
Person Administering Oath