

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VISTAL		
FIRST NAME	PEARL	NAME EXTENSION (JR., SR) NONE	
MIDDLE NAME	PABROQUEZ		
3. DATE OF BIRTH (mm/dd/yyyy)	6/18/83	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	GABAS, BAYBAY, LEYTE		Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS ZIP CODE	NA NA House/Block/Lot No. Street NA GABAS Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	5'0"		
8. WEIGHT (kg)	60		
9. BLOOD TYPE	A+		
10. GSIS ID NO.	000-6236-0908-2	18. PERMANENT ADDRESS ZIP CODE	NA NA House/Block/Lot No. Street NA GABAS Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
11. PAG-IBIG ID NO.	916048317466		
12. PHILHEALTH NO.	13-050040004-9		
13. SSS NO.	NA		
14. TIN NO.	302-3254790000	19. TELEPHONE NO.	NA
15. AGENCY EMPLOYEE NO.	V00902	20. MOBILE NO.	09374458938
		21. E-MAIL ADDRESS (if any)	pearl.vistal@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	VISTAL		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARVIN	NAME EXTENSION (JR., SR) NONE	CASSANDRA P. VISTAL	11/28/07
MIDDLE NAME	ODTOJAN		VIANNEY P. VISTAL	10/10/10
OCCUPATION	Businessman			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	Gabas, Baybay City, Leyte			
TELEPHONE NO.	9054713167			
24. FATHER'S SURNAME	PABROQUEZ			
FIRST NAME	JESUS	NAME EXTENSION (JR., SR) NONE		
MIDDLE NAME	SORIA			
25. MOTHER'S MAIDEN NAME				
SURNAME	POLO			
FIRST NAME	PERPERTUA			
MIDDLE NAME	BULAWAN		(Continue on separate sheet if necessary)	


III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS ELEMENTARY SCHOOL	PRIMARY EDUCATION	1996	1996	Graduated	1996	NONE
SECONDARY	VISCA LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	1996	2000	Graduated	2000	NONE
VOCATIONAL / TRADE COURSE	NA	NA			NA	NA	NA
COLLEGE	LEYTE STATE UNIVERSITY (LSU)	BACHELOR OF ANIMAL SCIENCE	2000	2005	Graduated	2005	None
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY (VSU)	MS ANIMAL SCIENCE	2015	2020	Graduated	2020	None
	Franciscan College of Immaculate Concepcion (FCIC)	Supplementary Units in Education	2020	2023	Graduated	2023	None



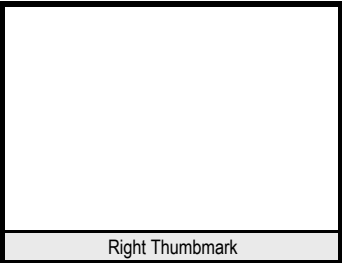
(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 9, 2024
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IV. CIVIL SERVICE ELIGIBILITY						
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)		BARANGAY
				NUMBER	Date of Validity	
CAREER SERVICE PROFESSIONAL	80.10%	OCT. 16,2011	LEYTE NATIONAL HIGH SCHOOL/ DECEMBER 5, 2011	08-152673	DEC. 5, 2011	
LICENSURE EXAMINATION FOR AGRICULTURIST	78.50%	Nov. 28, 29 & 30, 2017	LEYTE NATIONAL HIGH SCHOOL	0041523	6/18/23	
LICENSURE EXAMINATION FOR PROFESSIONAL TEACHER	88.00%	March 19, 2023	LEYTE NATIONAL HIGH SCHOOL		6/18/23	
(Continue on separate sheet if necessary)						

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
6/1/21	present	ADMINISTRATIVE AIDE VI	DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY	17,553.00	SG 6 Step1	REGULAR	YES
1/1/18	5/31/21	ADMINISTRATIVE AIDE IV	DEPARTMENT OF FOREST SCIENCE	13,914.00	SG 4, Step 2	REGULAR	YES
03/1/2016	12/31/ 2017	ADMINISTRATIVE AIDE III	COLLEGE OF FORESTRY & ENVIRONMENTAL SCIENCE (CFES), VSU	10,400.94	SG 3	REGULAR	YES
11/09/2015	02/29/2016	ADMINISTRATIVE AIDE III	COLLEGE OF FORESTRY & ENVIRONMENTAL SCIENCE (CFES), VSU	10,400.94	SG 3	CASUAL	YES
11/15/2008	11/09/2015	ADMINISTRATIVE AIDE	COLLEGE OF EDUCATION, VSU	280/DAY	NA	JO	YES
11/03/2006	09/30/2008	STORE MANAGER	JM POULTRY & LIVESTOCK SUPPLY CEBU INC.	10,000	NA	REGULAR	NO
04/15/2006	09/15/2006	CASHIER	SUPER VALUE INC.	8,000	NA	TEMP.	NO
09/01/2005	01/15/2006	PRODUCTION STAFF	SECURA PLANT GENETICS CORP.	8,000	NA	TEMP.	NO
(Continue on separate sheet if necessary)							
SIGNATURE				DATE	February 9, 2024		

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
NONE		NA	NA	NA	NA	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Digicitizen 2.0: Teaching Global Citizenship through Digital Literacy (Virtual)	12/29/23	12/29/23	4 hrs	Technical	Carl Institute, Quezon City, Philippines
	Basic Computer Literacy (online mode)	12/16/23	12/29/23	80 hrs	Technical	Eltech Learning Hub , Upland, Poblacion, Danao City, Cebu
	2023 International Food Value Chain Webinar and Workshop	05/22/23	05/25/23	20 hrs	Technical	MAFF Japan, ASEAN, VSU
	Webinar on the Advances and Challenges in Lactic Acid Bacteria Research for Food and Industry Applications	08/12/22	08/12/22	8 hrs.	Technical	Philippine Society for Lactic Acid Bacteria,Inc and Yakult Phil.
	2022 International Food Value Chain Webinar and Workshop	09/12/22	09/16/22	24 hrs	Technical	MAFF Japan, ASEAN, VSU
	Orientation/Re-Orientation of Duties and responsibilities of dDRCs and AddDRCs, and Cascading of Documents and Records Control Provedure Manuals and Guidelines	09/07/22	09/07/22	8 hrs.	Technical	VSU, Baybay City, Leyte
	VSUCC Basic Cooperative Course Seminar	05/15/21	05/15/21	8 hrs.	Technical	VSU Credit Cooperative, VSU, Baybay City, Leyte
	4th International STEAM Research Congress	02/3/21	02/05/21	24	Technical	EVSU
	ISO 9001:2015 Awareness and Re-Awareness Seminar	11/27/20	11/27/20	8 HRS.	Technical	VSU, BAYBAY CITY, LEYTE
	Training on Identification of Proper and Complete Items Technical Specifications and Parameters and Orientation of the Purchase Request (PR) Module of the Supply Properties Procurement Management Information System (SPPMIS)	08/28/20	08/28/20	8 HRS.	Technical	VSU, BAYBAY CITY, LEYTE
	Developing Pre-Testing, Revising and Monitoring of IEC Material Training-Workshop	01/16/20	01/16/20	8 HRS.	Technical	VSU, BAYBAY CITY, LEYTE
	Innovations in Food Safety Monitoring Seminar	10/24/19	10/24/19	8 HRS.	Technical	VSU, BAYBAY CITY, LEYTE
	Short Course Training and Workshop on Food Value Chain	10/07/19	10/11/19	40 HRS.	Technical	ASEAN, MAFF-Japan, VSU & DA
	ASIAN ASSOCIATION OF AGRICULTURAL COLLEGES AND UNIVERSITIES (AAACU) 22ND BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	10/16/2018	10/18/2018	24 HRS.	Technical	VSU, VISCA, BAYBAY CITY, LEYTE
	Workshop in Preparation for Level III Phase 2 AACUP Accreditation	06/20/2017	06/21/2017	16 HRS.	Technical	VSU, VISCA, BAYBAY CITY, LEYTE
	ISO 9001: 2015 Enhancement Seminar-Workshop on Internal Quality Audit	03/2/2017	03/3/17	16 HRS.	Technical	VISAYAS STATE UNIVERSITY
	Internal Quality Audit Training	01/23/17	01/25/17	24 hrs.	Managerial	AAA Registrars Inc., CCE Bldg. VSU, Baybay City, Leyte
	Laforet Community Level Research Training-Workshop	8/19/16	8/19/16	8 hrs.	Technical	VISAYAS STATE UNIVERSITY
	ISO 9001-2008 ORIENTATION & WRITESHOP AMONG CLERK & SECRETARIES	09/21/2015	09/21/2015	8 hrs.	Technical	VISAYAS STATE UNIVERSITY
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	COOKING	MODEL JOB ORDER STAFF (CLERK) AWARD		Philippine Society of Animal Science		
	Computer literacy			Administrative Personnel Assoc.		
	GARDENING					
	DRIVING					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	February 9, 2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>LYNETTE C. CIMAFRANCA</td><td>DFST, VSU, BAYBAY CITY, LEYTE</td><td>VOIP 1025</td></tr><tr><td>LORINA A. GALVEZ</td><td>DFST, VSU, BAYBAY CITY, LEYTE</td><td>9751489080</td></tr><tr><td>DENNIS P. PEQUE</td><td>CFES, VSU, BAYBAY CITY, LEYTE</td><td>563-7552</td></tr></table>			NAME	ADDRESS	TEL. NO.	LYNETTE C. CIMAFRANCA	DFST, VSU, BAYBAY CITY, LEYTE	VOIP 1025	LORINA A. GALVEZ	DFST, VSU, BAYBAY CITY, LEYTE	9751489080	DENNIS P. PEQUE	CFES, VSU, BAYBAY CITY, LEYTE	563-7552
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DENNIS P. PEQUE	CFES, VSU, BAYBAY CITY, LEYTE	563-7552												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <table><tr><td>Government Issued ID:</td><td>V00902</td></tr><tr><td>ID/License/Passport No.:</td><td>VSU ID</td></tr><tr><td>Date/Place of Issuance:</td><td>NOVEMBER 3, 2015</td></tr></table>	Government Issued ID:	V00902	ID/License/Passport No.:	VSU ID	Date/Place of Issuance:	NOVEMBER 3, 2015	<div></div> <div>Signature (Sign inside the box)</div> <div>February 9, 2024</div> <div>Date Accomplished</div>	<div></div> <div>PHOTO</div> <div></div> <div>Right Thumbmark</div>						
Government Issued ID:	V00902													
ID/License/Passport No.:	VSU ID													
Date/Place of Issuance:	NOVEMBER 3, 2015													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.														
<div></div> <div>Person Administering Oath</div>														