

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Tenio				
FIRST NAME	Ever John	NAME EXTENSION (JR., SR)			
MIDDLE NAME	Amparo				
3. DATE OF BIRTH (mm/dd/yyyy)	11/8/2000	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: <div></div>		
4. PLACE OF BIRTH	Sogod, Southern Leyte				
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female				
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married	17. RESIDENTIAL ADDRESS	N/A	Osmeña Street	
	<input type="checkbox"/> Widowed <input type="checkbox"/> Separated		House/Block/Lot No.	Street	
	<input type="checkbox"/> Other/s:		Bitoon	Zone 3	
7. HEIGHT (m)	1.70		Subdivision/Village	Barangay	
	8. WEIGHT (kg)		50	Sogod	Southern Leyte
			9. BLOOD TYPE	Unknown	City/Municipality
10. GSIS ID NO.		N/A		18. PERMANENT ADDRESS	N/A
	11. PAG-IBIG ID NO.	N/A			House/Block/Lot No.
		12. PHILHEALTH NO.	13-251740095-9		Bitoon
13. SSS NO.			N/A		Subdivision/Village
	14. TIN NO.		613-579-413-00000		Sogod
		15. AGENCY EMPLOYEE NO.	N/A		City/Municipality
19. TELEPHONE NO.			N/A	20. MOBILE NO.	09552189691 / 09701708259
	21. E-MAIL ADDRESS (if any)		evertenio4@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)		
	FIRST NAME	N/A			NAME EXTENSION (JR., SR)	N/A
	MIDDLE NAME	N/A				
OCCUPATION	N/A					
EMPLOYER/BUSINESS NAME	N/A					
BUSINESS ADDRESS	N/A					
TELEPHONE NO.	N/A					
24. FATHER'S SURNAME	Tenio					
	FIRST NAME	Edbert			NAME EXTENSION (JR., SR)	N/A
	MIDDLE NAME	Torrecampo				
25. MOTHER'S MAIDEN NAME						
	SURNAME	Amparo				
	FIRST NAME	Perla				
	MIDDLE NAME	Mapalo				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Sogod CenterI Elementary School	Primary Education	2006	2013	N/A	2013	Batch Top 10
SECONDARY	Sogod National High School	Junior High School	2013	2017	N/A	2017	With Honor
	Southern Leyte State University	Senior High School	2017	2019	N/A	2019	With High Honor
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	Visayas State University	Bachelor of Science in Meteorology	2019	2023	N/A	2023	None
GRADUATE STUDIES	N.A.	N.A.	N.A.	N.A.	N/A	N.A.	

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	August 31, 2023

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
Philippine Red Cross Southern Leyte Chapter - Abgao, Maasin, Southern Leyte		1/29/2016	Present	N/A	Chapter Youth Council Vice President (2020-2023)
					Youth Instructor (2018-Present)
					Chapter Youth Council Public Information Officer (2019)
Visayas State University Meteorological Society		8/7/2019	8/3/2023	N/A	Member, Publicity and Creatives (2022-2023)
					Director, Publicity and Creatives (2021-2022)
					Public Information Officer (2019-2021)

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	College of Engineering and Technology Colloquium 2023	3/26/2023	3/26/2023	8.0	N/A	College of Engineering and Technology, Visayas State University
	Master Class: Weather Forecasting in the Philippines and Workshop on Isopleth Analysis	3/3/2023	3/3/2023	8.0	N/A	Department of Meteorology, Visayas State University
	On-The-Job Training	7/12/2022	8/12/2022	240.0	N/A	Philippine Atmospheric, Geophysical and Astronomical Services Administration
	Typhoon Awareness and Calamity Readiness	6/29/2022	6/29/2022	4.0	N/A	Department of Meteorology, Visayas State University
	Empowered: Working Together to Build a Disaster Resilient Community	3/26/2022	3/26/2022	4.0	N/A	Atmospheric Society, Central Luzon State University
	Leadership in Digital Age	9/11/2021	9/11/2021	4.0	N/A	Office of the Dean of Students, Visayas State University
	Weathering With You: Connecting Waters to Weather and Climate in the Philippines	3/27/2021	3/27/2021	4.0	N/A	Earth Shakers
	#WeatherWiser: A New Normal	3/22/2021	3/22/2021	4.0	N/A	Department of Meteorology, Visayas State University
	Pagbansay Literacy Program I Lead! Youth Leads! Leadership Training and Seminar-Workshop	4/10/2016	4/11/2017	12.0	N/A	Southern Leyte State University Supreme Student Council
	Disaster Risk Reduction Management and First Aid Orientation	10/27/2016	10/28/2016	12.0	N/A	Sogod Municipal Disaster Risk Reduction and Management Council

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Pub+A42:K48lic Relations		3 Academic Year Officer of Visayas State University Meteorological Society		Visayas State University Alumni Association
	Leadership		Loyalty Award: At least 5 years in the voluntary service of Philippine Red Cross Southern Leyte Chapter		Philippine Red Cross Southern Leyte Chapter
	Oral and Written Communication		First Place (Physical Science Team Category-Secondary Level), Science Investigatory Project Competition - Division Level		Southern Leyte State University Alumni Association
	Computer Literate				
	Graphic Design (Canva)				
	Weather Observation				
	Social Media Management				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 31, 2023
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: N/A</div></div>														
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: N/A</div></div>														
			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: N/A Status of Case/s: N/A</div></div>														
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: N/A</div></div>														
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: N/A</div></div>														
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: N/A</div></div>														
			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: N/A</div></div>														
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>			<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): N/A</div></div>														
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>			<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: N/A</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: N/A</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: N/A</div></div></div>														
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>Mr. Charlindo S. Torrion</td><td>Department of Meteorology, Visayas State University, Baybay, Leyte</td><td>639190068626</td></tr><tr><td>Engr. Aldrin D. Kaindoy</td><td>Maasin Synoptic Staion, Maasin, Southern Leyte</td><td>639205532356</td></tr><tr><td>Mr. Jonas P. Maco</td><td>Philippine Red Cross Southern Leyte Chapter, Maasin, Southern Leyte</td><td>639171204718</td></tr></table>						NAME	ADDRESS	TEL. NO.	Mr. Charlindo S. Torrion	Department of Meteorology, Visayas State University, Baybay, Leyte	639190068626	Engr. Aldrin D. Kaindoy	Maasin Synoptic Staion, Maasin, Southern Leyte	639205532356	Mr. Jonas P. Maco	Philippine Red Cross Southern Leyte Chapter, Maasin, Southern Leyte	639171204718
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<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>			<div><div>ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size) Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div>														
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PhilHealth</td></tr><tr><td>ID/License/Passport No.: 13-251740095-9</td></tr><tr><td>Date/Place of Issuance: 3/18/22, Sogod, Southern Leyte</td></tr></table>			Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PhilHealth	ID/License/Passport No.: 13-251740095-9	Date/Place of Issuance: 3/18/22, Sogod, Southern Leyte	<table><tr><td>Signature (Sign inside the box)</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	Date Accomplished	<table><tr><td>Right Thumbmark</td></tr></table>		Right Thumbmark				
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<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div>Person Administering Oath</div>																	