

RICA LOREN D. MONCADA

Plannin Officer I

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PROFESSIONAL BACKGROUND

Immediate Objective: To acquire working perspectives and experiences in this industry.

Long-term Objective: To be hired as a regular employee in any company or office to be able to share knowledge with the co-workers and help develop my and their talents, skills, and potentials for the future.

PERSONAL BACKGROUND

Date of Birth: March 27, 1998

Religion: Roman Catholic

Place of Birth: Baybay City, Leyte

Age: 25

Citizenship: Filipino

Civil Status: Single

EDUCATIONAL BACKGROUND

College: Visayas State University – Baybay

Bachelor of Science in Agribusiness

June 2014 – June 2020

High School: Bunga National High School

June 2010 – April 2014

Elementary: Bunga Elementary School

June 2004- March 2010

WORKING EXPERIENCE

- Job Order at Baybay City Municipal Office Baybay - June 24-July 12, 2019
- PSA CBMS PILOT 2021 Baybay– October18-December 20, 2021
(Community Based Monitoring System)
ENUMERATOR
- ROSAN COPY CENTER VSU Market – July 2022 – August 2023
Printing Operator

EXTRA- CURRICULAR ACTIVITIES

- SK Kagawad Bunga - 2019-2023
- SK Treasurer Baybay City, Leyte – 2023-2024

SEMINAR / TRAINING ATTENDED

- Entrepreneurship and Export Competitiveness Seminar
VSU-Baybay – March 17, 2017
- NCGCP: Disaster Risk Reduction Training
Baybay – June 17-19, 2019
- Organic Agriculture Production NCII Training
Bohol – Sept.13-Oct.16 2019
- 2021 Pilot Community – Based Monitoring System in the City of Baybay Oct. 4-8 &
Oct. 11-13, 2021
- Basic Bookkeeping Course for SK Treasurer Baybay City, Leyte Jan. 27, 2024

SKILLS


- Computer Skills - MS Office
- Management and Organization Skills
- Language Skills (Cebuano, Filipino, English)
- Communication Skills
- Driving Skills (with driver license code ; A, A1, B, B1, B2)

CHARACTER REFERENCES

Available upon request

I hereby declare that the information found on this resume has been accomplish by me and is correct, true, and complete statement to the best of my knowledge and capability.

Sincerely Yours,



RICA LOREN D. MONCADA