

July 01, 2025

Dr. Andrew A. Mazo
Department Head
Institute of Human Kinetics
Visayas State University
Baybay City, Leyte, Philippines

Dear Dr. Mazo,

I recently heard about the job posting that the institute announced. And I hereby sending my application together with other relevant documents to your esteemed institution. I am writing to show my intent to apply and be part of the twelve (12) part-time instructor positions that the institute just opened.

My name is Carl John Paul C. Abergido, a licensed professional teacher. I graduated from the Visayas State University Main Campus last August 2022 where I completed my bachelor's degree in physical education. And I am also a continuing graduate student, pursuing Master in Education (Physical Education) this academic year. Teaching for two consecutive academic years at the institute opened doors that allowed me to expand my knowledge, experiences, perspectives, and provided me essential takeaways that greatly helped me in improving my skills, services, and talents. And it would be an absolute privilege to be part of the team once again this semester.

I will be obliged if you allow me to be part of your esteemed institution this semester - a team that hones VSU's best. Thank you for finding time reading my letter. Hope to hear from you soon.

Respectfully,

Carl John Paul C. Abergido, LPT
Applicant