

September 07, 2022

DR. MILAGROS C. BALES
Department Head
DAEE
VSU

Maam:

This is to express my desire and interest to be part of the power house faculty in the premier University of the Region.

I believe I am qualified for the position. I had been teaching Senior High School for five years now, the rest of the productive years (five) were spent in the Junior High School. My current station is at Linao National High School (Ormoc City Division), a Grade 11 HUMSS Adviser. Ten years in the Department of Education and 17 years in college teaching both college and university in Ormoc City.

Before DepEd I worked in an International Non-Government Organization (NGO) as Project Administrative and Management Officer catering for the well-being of children, family and community. I was able to deal with diverse type of people in the workforce arena. DepEd has been my fourth employer and proud to say that I was able to establish rapport and good relationship with my previous employers.

I am an award winning coach in Research and in Filipino in Ormoc City division.

There should be no plateau of learning, with this mantra I graduated my Doctor of Philosophy (Ph. D. specializing in Educational Management) at the Palompon Institute of Technology.

With the qualifications and experiences I have. I believe and confident that I am qualified for the position. I will continue to deliver quality education, research, extension and development programs of the University.

I will be available for an interview at a time and date most convenient to you. Please consider me for the post. I can be reached in my mobile number **09071398421/09606624000**.

Attached herewith are my resume, certificates and other pertinent papers for your perusal.

Thank you and God bless.

Very respectfully yours,



ARTHUR V. OLORVIDA, Ph.D.
Applicant

