

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALANA		
FIRST NAME	RUEL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	REYES		
3. DATE OF BIRTH (mm/dd/yyyy)	5/14/1993	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ESCALANTE NEGROS OCCIDENTAL		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS ZIP CODE	
7. HEIGHT (m)	161		
8. WEIGHT (kg)	54 kg		
9. BLOOD TYPE	0+		
10. GSIS ID NO.			
11. PAG-IBIG ID NO.	121226820414	18. PERMANENT ADDRESS ZIP CODE	
12. PHILHEALTH NO.	13-025419341-1		
13. SSS NO.	NA		
14. TIN NO.		19. TELEPHONE NO.	N/A
15. AGENCY EMPLOYEE NO.		20. MOBILE NO.	09983373022
		21. E-MAIL ADDRESS (if any)	ruel.balana@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	Gerald Roy E. Maniego	Feb. 24, 2008
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	BALANA			
FIRST NAME	ROGELIO	SR.		
MIDDLE NAME	BASAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	REYES			
FIRST NAME	LUCIA			
MIDDLE NAME	DESCARTIN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Maria Lopez Elementary School		2001	/2007/		2017	None
SECONDARY	baybay National High School		/2008/	/2011/		2011	None
VOCATIONAL /	N/A						
COLLEGE	Visayas State University	Bachelor of Animal Science	/2012/	/2016/		2016	None
GRADUATE STUDIES	Visayas State University	Master of Science in Animal Science	2019	on-going	38		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 25, 2025
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE		1/25/25
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Webinar on Navigating the Digital Shift: Instructional Materials to Support the University's Flexible Learning	3/18/2021	3/18/2021			Office of the Vice President for Academic Affairs
Echo-Webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	3/15/2021	3/16/2021			Office of the Vice President for Academic Affairs
VSU E-Learning Environment Training - Workshop Series	12/1/2020	12/1/2020			Office of the Vice President for Academic Affairs
Learn and Re-learn: VSU TOS and Item Analysis	11/12/2020	11/12/2020			Office of the Vice President for Academic Affairs
ISO 9001:2015 Awareness/Re-awareness Webinar	11/27/2020	11/27/2020			Quality Assurance Center
Philsan Virtual Animal Nutrition Conference 2020 Webinar	10/21/2020	10/21/2020			Institute of Animal Science, UP Los Banos
Philsan Virtual Animal Nutrition Conference 2020 Webinar	10/14/2020	10/14/2020			Institute of Animal Science, UP Los Banos
Philsan Virtual Animal Nutrition Conference 2020 Webinar	10/7/2020	10/7/2020			Institute of Animal Science, UP Los Banos
Learn and Lead: Evoking Participation and Formulating Proposals	4/24/2017	4/28/2017			Agricultural Training Institute-Regional Training Center VIII
An Overview of the Poultry and Livestock Genetic Resources in Asian Countries	3/14/2017	3/14/2017			Department of Animal Science
LaForeT Community Level Research Training Workshop	8/16/2016	8/19/2016			College Forestry and Environmental Science

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	1/25/25
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