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7th of January 2024

Joel Q. Mabalhin
Department Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

Job Reference: Instructor

Dear Mr. Mabalhin, _____

I was delighted to learn of the opening for an Instructor in your department through my former teacher Ma'am April Custodio and former batchmate Rod Niog Pedere. I would like to be considered for this position.

I graduated with a degree of Bachelor of Elementary Education as cumlaude at Visayas State University in August 2023. During my college days, I undergone practice teaching and field studies which equipped me to become an efficient and effective teacher. Thankfully, I passed the Licensure Examination for Teachers last September 24, 2023 one month right after my graduation. My certificates of passing, rating, and license are on the process this time.

I'm currently an English as a Second Language (ESL) homebased online teacher in an international company called 51talk. My experience in teaching students from kids up to adults taught me to become initiative, patient, and kind. Having a passion for teaching, I am excited by the prospect of working alongside with the staffs, administrators, and especially the students in your department.

I would enjoy discussing this position further and am happy to provide any additional information needed. Thank you for your time and consideration.

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