

Jerome T. Matunog

Part-Time Instructor

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ROSARIO P. ABELA

Department Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

DEAR HR OFFICE,

I am writing to express my interest in the Part-Time Faculty Position at Visayas State University-Main Campus. With a strong background in elementary education and a passion for fostering academic excellence, I am enthusiastic about the opportunity to contribute to your esteemed institution.

I hold a Bachelor's degree in Elementary Education from Visayas State University - Main Campus, where I graduated Cum Laude. For 6-months, I have gained comprehensive teaching experience at the Department of Teachers Education at the said institution as one of the Part-Time Teaching Faculty. I handled 27 unit courses; 2 literature classes of students taking Elementary Education and 7 Professional Education classes.

I am highly proficient in the English language, ensuring clear and effective communication in all my interactions, especially in delivering a lesson. My dedication to delivering excellent service is reflected in my consistent ability to meet and exceed expectations, always prioritizing the needs of students and colleagues. Integrity and professionalism are cornerstones of my work ethic; I approach every task with honesty, reliability, and a commitment to maintaining the highest standards. These qualities, combined with my strong interpersonal skills and attention to detail, make me a valuable asset to the department.

I am particularly drawn to Visayas State University-Main Campus because of its commitment to academic excellence and community engagement. I am eager to contribute to the university's mission by nurturing young minds and preparing them for future success. I am confident that my educational background, teaching experience, and dedication to student development make me a strong candidate for this position.

I would welcome the opportunity to discuss how my skills and experiences align with the needs of your department. I am available at your earliest convenience for an interview and can be reached at 09292047147 or matunogjerome@gmail.com. Thank you for considering my application. I look forward to the possibility of contributing to the academic community at Visayas State University-Main Campus.

Warm regards,

Jerome T. Matunog