

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

CAÑEZO

FIRST NAME

XAVIERY RIC

NAME EXTENSION (JR., SR)

MIDDLE NAME

GALLOS

3. DATE OF BIRTH
(mm/dd/yyyy)

01/14/2000

16. CITIZENSHIP

☐ Filipino

☐ Dual Citizenship

☐ by birth ☐ by naturalization

Pls. indicate country:

4. PLACE OF BIRTH

ORMOC CITY

If holder of dual citizenship,
please indicate the details.

5. SEX

☐ Male ☐ Female

6 CIVIL STATUS

☐ Single ☐ Married

☐ Widowed ☐ Separated

☐ Other/s:

17. RESIDENTIAL ADDRESS

521 PUROK TOSA

House/Block/Lot No. Street

TINAG-AN

Subdivision/Village Barangay

ALBUERA LEYTE

City/Municipality Province

7. HEIGHT (m)

1.68

ZIP CODE

8. WEIGHT (kg)

55

9. BLOOD TYPE

O+

18. PERMANENT ADDRESS

521 PUROK TOSA

House/Block/Lot No. Street

Subdivision/Village Barangay

ALBUERA LEYTE

City/Municipality Province

10. GSIS ID NO.

N/A

ZIP CODE

6542

11. PAG-IBIG ID NO.

121309666187

12. PHILHEALTH NO.

13-253399957-7

13. SSS NO.

N/A

19. TELEPHONE NO.

14. TIN NO.

617-494-506-0000

20. MOBILE NO.

0966 165 4424 GLOBE 0930 676 6951 TNT

15. AGENCY EMPLOYEE NO.

N/A

21. E-MAIL ADDRESS (if any)

xavieryricgalloscañezo@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

N/A

23. NAME of CHILDREN (Write full name and list all)

DATE OF BIRTH (mm/dd/yyyy)

FIRST NAME

N/A

NAME EXTENSION (JR., SR)

N/A

N/A

MIDDLE NAME

N/A

OCCUPATION

N/A

EMPLOYER/BUSINESS NAME

N/A

BUSINESS ADDRESS

N/A

TELEPHONE NO.

N/A

24. FATHER'S SURNAME

CAÑEZO

FIRST NAME

RICARDO

NAME EXTENSION (JR., SR)

MIDERA

25. MOTHER'S MAIDEN NAME

ARMIDA DELACRUZ GALLOS

SURNAME

GALLOS

FIRST NAME

ARMIDA

MIDDLE NAME

DELACRUZ

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/ UNITS EARNED (if not)

YEAR GRADUATED

SCHOLARSHIP/ ACADEMIC HONORS RECEIVED

From

To

ELEMENTARY

TINAG-AN ELEMENTARY SCHOOL

N/A

2006

2012

N/A

2012

N/A

SECONDARY

DAMULAAN NATIONAL HIGH SCHOOL

N/A

2012

2018

N/A

2018

LEADERSHIP AWARD

VOCATIONAL / TRADE COURSE

N/A

N/A

N/A

N/A

N/A

N/A

N/A

COLLEGE

VISAYAS STATE UNIVERSITY

BACHELOR OF SECONDARY EDUCATION

2018

2022

174

2022

CUM LAUDE

GRADUATE STUDIES

N/A

N/A

N/A

N/A

N/A

N/A

N/A


(Continue on separate sheet if necessary)

SIGNATURE

DATE

DECEMBER 19, 2023

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	VISAYAS STATE UNIVERSITY INTERACT SOCIETY	N/A	N/A	N/A	PUBLIC INFORMATION OFFICER	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	INSTRUCTIONAL RESOURCES IN REMOTE LEARNING	11-19-2021	11-19-2021	7 HOURS	FOUNDATIONAL	VISAYAS STATE UNIVERSITY COLLEGE OF EDUCATION
	ASSESSMENT STRATEGIES IN FLEXIBLE LEARNING	10-14-2021	10-14-2021	7 HOURS	FOUNDATIONAL	VISAYAS STATE UNIVERSITY COLLEGE OF EDUCATION
	TEACHING IN THE NEW NORMAL	9-24-2021	9-24-2021	7 HOURS	FOUNDATIONAL	VISAYAS STATE UNIVERSITY COLLEGE OF EDUCATION
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	LISTENING TO MUSIC	N/A				VISAYAS STATE UNIVERSITY INTERACT SOCIETY
	WATCHING DOCUMENTARY SHOWS	N/A				
	TRAVEL	N/A				
	READING FINANCIAL BOOKS	N/A				
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	DECEMBER 19, 2023	

34.

Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35.

a. Have you ever been found guilty of any administrative offense?

☐ YES

☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36.

Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37.

Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38.

a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39.

Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40.

Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JAY C. BANSALE	VISAYAS STATE UNIVERSITY MAIN CAMPUS	N/A

ID picture taken within the last 6 months
3.5 cm. X 4.5 cm
(passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

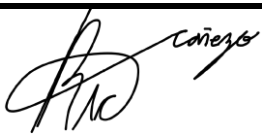
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:

ID/License/Passport No.:

Date/Place of Issuance:



Signature (Sign inside the box)

JANUARY 26, 2023

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

