

July 23, 2025

**MARY ANN G. COBICO**

Department Head  
Department of Philosophy and Social Sciences  
Visayas State University  
Visca, Baybay City, Leyte

Dear **PROF. COBICO**,

Greetings!

I am writing this letter to express my intention to be part of Department of Philosophy and Social Sciences as a philosophy faculty member. I would like to apply for the Instructor 1 position. I am Ruben O. Balotol Jr., a graduate of Master of Arts in Philosophy at the University of San Jose - Recoletos and Bachelor of Arts in Philosophy program at the University of San Carlos.

Aside from education, in the course of my career as a teacher in philosophy and social sciences, I was given the opportunity to: (1) attend training and seminars that would enhance my teaching capacity and philosophical research; (2) publish philosophical reflections in reputable journals; (3) co - authored textbooks on Ethics, Understanding the Self, and Life and Works of Rizal; and (4) collaborate with local and international scholars in philosophy.

I am interested in applying for the job opening in your good office because I personally believe that my training, experience and education can be useful. I have been teaching social science subjects and philosophy subjects since the start of my teaching career. Also, I strongly believe that the Visayas State University - Department of Philosophy and Social Sciences would help me grow professionally.

My curriculum vitae is enclosed with this cover letter. I will be grateful to accept the opportunity to discuss my suitability for the position and comply with your other requirements. I can be reached through this mobile number: 09186723633 or email me at rbalotol@gmail.com.

Thank you and I am hoping for your positive response.

Sincerely yours,

Ruben O. Balotol Jr  
Applicant